



NOTICE TO CONTRACTORS

It is highly recommended that a thorough review of the Tender Document be completed. Metrolinx has revised several sections of the Definitions, Instructions to Bidders, Tender Document Forms, General Conditions of the Contract and Scope of Work.

Failure to read and comply with the current Tender Document requirements may result in your Submission being declared non-compliant and disqualified.

Tender For

Tender Description:	Weston Station
	Improvements
Tender Number:	PT-2018-CINF-595

LIST OF TENDER DOCUMENT FORM(S)

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 1 of 1

- 1.0** The Tender Document Forms, comprised of the documents listed below, form part of the Tender Document and are included as fillable forms as follows:

Document Title	Attached as a Separate File as Follows
Tender Document Form: Form of Tender	Word fillable file entitled Tender Document Forms - Tender No. PT-2018-CINF-595, or as amended via Addenda, if applicable.
Tender Document Form: Contract Prices	Excel fillable file entitled Tender Document Form - Contract Prices - Tender PT-2018-CINF-595 or as amended via Addenda, if applicable.
Tender Document Form: Bidder's Qualifications	Word fillable file entitled Tender Document Forms - Tender No. PT-2018-CINF-595, or as amended via Addenda, if applicable.
Tender Document Form: Conflict of Interest	Word fillable file entitled Tender Document Forms - Tender No. PT-2018-CINF-595, or as amended via Addenda, if applicable.
Tender Document Form: Mandatory Corporate, Personnel and Technical Requirements	Word fillable file entitled Tender Document Forms - Tender No. PT-2018-CINF-595, or as amended via Addenda, if applicable.

**TENDER DOCUMENT FORM
FORM OF TENDER**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 1 of 4

1.0 Contact Information

The Bidder submitting a Submission is as follows:

- 1.1 Bidder's registered legal business name (or individual) and any other name under which it carries on business:

[Click here to enter text.](#)

- (a) If a Joint Venture, enter the registered legal business name of the Participant-in-Charge:

[Click here to enter text.](#)

- (b) If a Joint Venture, enter the registered legal business name of the other Joint Venture members:

[Click here to enter text.](#)

- 1.2 The Bidder's address, telephone and facsimile numbers (if Joint Venture, insert Participant-in-Charge information):

[Click here to enter text.](#)

- 1.3 Name, title, address, telephone/facsimile numbers and e-mail address of the Bidder's project representative (if a Joint Venture, insert contact information of project representative of Participant-in-Charge information)

[Click here to enter text.](#)

- 1.4 New Vendor Information

- (a) If you haven't previously done business with Metrolinx, or have and continue to do business with Metrolinx, and are submitting a Submission for the first time or have in the past, please fully complete and provide with the Submission the "New/Update Vendor Form" under "Attachments" and submit the additional documentation as indicated, including:

- (i) Vendor Registration (Articles of Incorporation, Sole Proprietorship Registration, Partnership Agreements, etc.).

- (ii) Canada Revenue Agency Registration (Business Number)
-

**TENDER DOCUMENT FORM
FORM OF TENDER**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 2 of 4

- (iii) Void Cheque (for Electronic Funds Transfer setup)
- (iv) Sample Invoice

2.0 Acknowledgements and Declarations

- 2.1 The Bidder acknowledges that its Submission includes the appropriate Tender Document Forms submitted in accordance with the terms and requirements of the Instructions to Bidders. Failure to comply may result in the Bidder's Submission being found non-compliant and disqualified at the sole discretion of Metrolinx.
 - 2.2 The Bidder has informed itself of the conditions relating to the Work to be performed and have inspected and is thoroughly familiar with the location of the Work and the plans, specifications, drawings and all terms, conditions and covenants of the Contract.
 - 2.3 The Bidder acknowledges receipt of any and all Addenda/Addendum issued hereto and that its Submission has been developed in consideration of the Addenda/Addendum.
 - 2.4 The Bidder acknowledges that it meets all mandatory requirements in order for their Submission to be considered further. Failure of a Bidder to meet all of the mandatory requirements shall result in the Bidder's Submission to be non-compliant and disqualified.
 - 2.5 All Addenda, Tender Document Forms, the Supplementary Agreement Between Owner and Contractor, the Agreement Between Owner and Contractor, the Supplementary General Conditions of the Contract, the General Conditions of the Contract, the Supplementary Definitions of the Contract, the Definitions of the Contract, the General Requirements (Sections 01000 through 01800), Specifications, Drawings and Attachments set out in this Tender Document shall be included in and form part of the Contract. Submitting a Submission constitutes acknowledgement that the Bidder has read and agrees to be bound by such conditions.
 - 2.6 The Submission is hereby submitted on the condition and with the full understanding that it is an irrevocable offer by the Bidder for a period of one hundred and twenty (120) calendar days from the Closing. The Bidder hereby covenants that it enter into Contract with Metrolinx as contemplated by the Tender Documents by executing the Contract and will perform and execute the Work at the Contract Price if it is notified, in writing, by Metrolinx within one
-

**TENDER DOCUMENT FORM
FORM OF TENDER**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 3 of 4

hundred and twenty (120) calendar days of the Closing that it is the successful Bidder.

- 2.7 The Bidder hereby declares that it has the physical and financial resources to sustain and complete the Work.
- 2.8 The Bidder hereby declares that no Conflict of Interest exists in accordance with “Tender Document Form: Conflict of Interest”.
- 2.9 The Bidder hereby declares that no person, firm or corporation (including any agent of Metrolinx), other than the undersigned or Suppliers or Subcontractors engaged in the ordinary course of business, has any interest in this call for Tenders or the proposed Contract for which the Submission is made.
- 2.10 The Bidder acknowledges that by way of the E-Bid Authorized Signer submitting a Submission, the Bidder is agreeing to be bound to each and every term, condition, article and obligation of the Tender Document and any resultant Contract.
- 2.11 The Bidder acknowledges that consistent with Section **Error! Reference source not found.** of Instructions to Bidders, failure by the Bidder, whose Submission was accepted by Metrolinx, to execute and deliver executed Contract with the required Insurance Certificates, Workplace Safety and Insurance Clearance Certificate and the Performance and Labour and Materials Payment Bonds, or specified alternatives, or any other required documentation (as applicable to this Tender Process) shall result in the cancellation of acceptance of the Bidder’s Submission by Metrolinx and forfeiture of the Bidder's Bid Deposit (if applicable).
- 2.12 The submitting of a Submission by a Bidder shall be considered prima facie evidence that the above requirements have been met. Failure to have complied with said requirements shall not relieve the Bidder of its obligation to enter into the Contract and to carry out the Work in accordance with the terms and conditions set forth in the Tender Documents.

3.0 Requirement

- 3.1 The Contractor shall provide all labour, superintendence, plant, tools, appliances, equipment, supplies and other accessories, services and facilities necessary for Weston Station Improvements as further described in this Tender Document.
-

**TENDER DOCUMENT FORM
FORM OF TENDER**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 4 of 4

- 3.2 The Work is to be performed to the satisfaction of Director of RER Non-AFP Early Works unless otherwise specified.

4.0 Contract Price

- 4.1 The Bidder, by submitting this Submission, hereby offers to Metrolinx to provide all goods and services necessary to execute the Work described by the Tender Documents, including all Addenda, and to perform the Work for the Contract Price quoted.

5.0 Harmonized Sales Tax

- 5.1 The Bidder acknowledges it has read and agrees to be bound by the Supplementary General Conditions of the Contract and the General Conditions of the Contract as it relates to Harmonized Sales Tax.
- 5.2 The Bidder declares that the H.S.T. registration number, as stated in the Excel spreadsheet of “Tender Document Form: Contract Prices”, is registered to the Bidder providing this Submission.
- 5.3 A non-resident Bidder unable to provide a H.S.T. Registration Number at the time of Submission shall be required to provide a H.S.T. Registration Number within five (5) Business Days of acceptance of its Submission by Metrolinx. The Bidder acknowledges that failure to comply with this requirement may result in the Contract being declared VOID.

6.0 Project Schedule

- 6.1 The date of Commencement of Work, the date of Substantial Performance of the Work and the date of Total Performance of the Work are identified in the Form of Agreement.
-

**TENDER DOCUMENT FORM
CONTRACT PRICES**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 1 of 4

Tender Document Form: Contract Prices is comprised of this section in addition to an Excel file attached.

1.0 Contract Price

The Contract Price is subject to all requirements of the Tender Document.

1.1 Payment for services rendered and goods supplied in accordance with the terms and conditions of the Contract shall be based on the requirements of the "Tender Document Form: Form of Tender" in addition to the following:

- (a) The Contract Price bid shall be firm and quoted in Canadian funds.
- (b) The Contract Price includes all specified cash allowances, contingency allowances (if applicable) and all applicable taxes, except Harmonized Sales Tax (H.S.T.), in force at the date the Submission is submitted.
- (c) The Contract Price quoted shall represent full payment for all the Work necessary for the proper completion of the Contract.
- (d) The Contract Price includes all labour, superintendence, plant, tools, appliances, equipment, supplies and other accessories, services and facilities customs, duties, royalties, handling, transportation, travel, mileage, overhead, profit and all other charges.

2.0 Allowances

2.1 Cash Allowances

- (a) Cash Allowances are subject to the General Conditions of the Contract.
- (b) Descriptions of each Cash Allowance are listed below and amounts are specified in the attached Excel spreadsheet.

2.2 Description of Cash Allowances

- (a) Cash Allowance - Testing and Inspection
 - (i) This Cash Allowance is to be used solely for work pertaining to testing and inspection not currently covered under Quality Assurance, which become apparent during the course of the Work. Part or all of these funds shall be administered on a case by case basis as the requirement for testing and inspection arises for work pertaining to:
-

**TENDER DOCUMENT FORM
CONTRACT PRICES**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 2 of 4

- (A) Material testing and inspection to be completed as directed by the Owner and Consultant by a third-party testing firm through the duration of construction, and independent of the Contractor's own Quality Control testing and inspections.

 - (b) Cash Allowance – General Utilities
 - (i) This Cash Allowance is to be used solely for work pertaining to general utilities not already included in the Contractor's scope of work, which become apparent during the course of the Work. Part or all of these funds shall be administered on a case by case basis by the Consultant as the requirement for testing and inspection arises for work pertaining to:
 - (A) Costs required to be paid to utilities companies not already defined or part of the Contractor's scope of work.

 - (c) Cash Allowance – Relocation of Bell 360 Fibre Optic

This Cash Allowance is to be used solely for work pertaining to the protection and/or relocation of Bell 360 fibre optic cables or effort required by Bell 360 in support of this project not currently identified. Part or all of these funds shall be administered on a case by case basis by the Consultant.

 - (d) Cash Allowance – Toronto Hydro Pole Relocation

This Cash Allowance is to be used solely for the work associated with the temporary or permanent relocation of existing Toronto Hydro pole(s). Part or all of these funds shall be administered on a case by case basis by the Consultant.

 - (e) Cash Allowance – Toronto Water & Wastewater

This Cash Allowance is to be used solely for work pertaining to City of Toronto water & wastewater services, not currently identified within the contract and what may become apparent during the course of the Work. Part or all of these funds shall be administered on a case by case basis by the Consultant.

 - (f) Cash Allowance – Toronto Hydro Service Upgrade
-

**TENDER DOCUMENT FORM
CONTRACT PRICES**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 3 of 4

This Cash Allowance is to be used solely for work pertaining to the Toronto Hydro service upgrade. Part or all of these funds shall be administered on a case by case basis as the requirement by the Consultant.

(g) Cash Allowance – Track & Signal Commissioning

This Cash Allowance is to be used solely for work pertaining to track & signal commissioning. Part or all of these funds shall be administered on a case by case basis by the Consultant.

2.3 Contingency Allowances

- (a) Contingency Allowances are subject to the General Conditions of the Contract.

3.0 Provisional Items

- 3.1 Where a value of change is to be determined by the Unit Price method as set out in Supplementary General Condition 4.3, the Unit Prices specified in the Schedule of Prices shall apply to the changes in the Work and shall form part of the Contract. Adjustments to the Contract Price shall be based on the net measured quantity difference between the original specified Work and the changes in the Work. The Unit Prices as stated under Provisional Items, shall be for completed Work "in place" and shall be inclusive of all costs related thereto, including all overhead, profit and applicable taxes, except H.S.T., unless otherwise specified by the Owner.

4.0 Completion of Pricing Schedules

- 4.1 Bidders shall fully complete the Excel file entitled "Tender Document Form: Contract Prices" and insert a Unit Price into each space provided under the Contract Unit Price column.
- 4.2 "Tender Document Form: Contract Prices" must be submitted as a separate file preferably in Excel format to facilitate the pricing evaluation process, and may not be retyped or recreated. Failure to follow the submission instructions or format requirements may result in the Submission being found non-compliant and disqualified.
-

**TENDER DOCUMENT FORM
CONTRACT PRICES**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 4 of 4

- 4.3 If a "0" is entered in any of the spaces where price information is to be provided, it shall be interpreted as meaning the Contractor shall provide the specified service to Metrolinx at no charge.

 - 4.4 If any space is left blank or an entry of "N/C" or "N/A" or "-" is entered where price information should be entered then the Submission may be found non-compliant and disqualified consistent with the provisions of the Instructions to Bidders.
-

**TENDER DOCUMENT FORM
BIDDER'S QUALIFICATIONS**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 1 of 8

1.0 Qualifications

- 1.1 Metrolinx will use the information submitted by the Bidder in this “Tender Document Form: Bidder’s Qualifications” to determine if the Bidder meets the Bidder’s Qualifications set out in Section 8.0 of Instructions to Bidders. Projects listed by the Bidder in this “Tender Document Form: Bidder’s Qualifications” must demonstrate that the Bidder has successfully completed contracts for work that meets the criteria as set out in Section 8.0 of Instructions to Bidders.
- 1.2 The Bidder should complete the following:
- (a) Approximate annual value of similar work performed in Canada for the past five (5) years, if applicable.
 - (i) 2018 Click here to enter text.
 - (ii) 2017 Click here to enter text.
 - (iii) 2016 Click here to enter text.
 - (iv) 2015 Click here to enter text.
 - (v) 2014 Click here to enter text.

2.0 Reference Checks

- 2.1 References will be checked using a standard uniform method. Opinions of previous customers regarding budget and schedule experience, dependability, attitudes of employees and/or Subcontractors concern for efficiency, safety, economy and environment, sensitivity to community, and quality of service among others may be taken into account when evaluating the reference projects.
- 2.2 The Bidder shall ensure that contact information provided for each reference project is current and accurate in order to enable Metrolinx to obtain all necessary information for evaluation purposes in a timely manner. If Metrolinx is unable to validate a reference project through the customer contact person provided by the Bidder, Metrolinx may, at its sole discretion consider the reference project invalid.
- 2.3 Metrolinx reserves the right to forward the information provided by the Bidder within its Submission in relation to the cited project to the identified customer contact person to verify the various elements of the information provided.
-

**TENDER DOCUMENT FORM
BIDDER'S QUALIFICATIONS**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 2 of 8

- 2.4 In order to provide the sought after information in relation to a reference project, the named customer contact person identified as a reference for a cited reference project shall have held a position within the reference organization, directly involved in the referenced project, and in a position to verify that the work was carried out by the Bidder in relation to the reference project in question.
- 2.5 For any discrepancies resulting from the reference check, Metrolinx may, at its sole discretion, re-contact the Bidder in writing for a written clarification or validation of information provided. Section 16.1(c) of Instructions to Bidders shall apply for any misrepresentations, inaccurate or misleading information provided in Tender Document Form: Bidder's Qualifications.

3.0 Reference Projects

- 3.1 The Bidder shall complete the following charts using relevant projects, either completed, as per the requirements of Section 8.0 of Instructions to Bidders. The Bidder must submit descriptions of relevant projects, in the charts immediately below.
- (a) Reference projects submitted shall be for work completed by the Bidder providing the Submission, and not for a Subcontractor or individual, unless indicated otherwise by Metrolinx.
 - (b) Where Section **Error! Reference source not found.** of Instructions to Bidders, and/or "Tender Document Form: Mandatory Corporate, Personnel and Technical Requirements" requests the Bidder to submit its Subcontractor's experience and qualifications, the Bidder shall provide completed relevant references for its Subcontractor(s) in Section **Error! Reference source not found.**, Subcontractor(s) Reference Projects,.
 - (c) Where a Bidder has completed similar relevant work for Metrolinx in the past five (5) years, the Bidder shall be required to identify and list such projects as part of its reference projects to be submitted.
- 3.2 The Bidder shall complete the following chart for each project that the Bidder is describing to demonstrate that the Bidder meets the Bidder's Qualifications. Bidders are required to start with the most recent project and to use additional pages if required.
- (a) The Bidder may attach two (2) additional pages of information for each reference project submitted below.
-

**TENDER DOCUMENT FORM
BIDDER'S QUALIFICATIONS**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 3 of 8

- 3.3 Reference projects must demonstrate the Bidder's experience and qualifications in the following areas of the Work:
- (a) Provide five (5) satisfactorily completed relevant reference projects which demonstrate that the Bidder has carried out Work similar in scope, magnitude and complexity, as the Work of this Tender Document:

**TENDER DOCUMENT FORM
 BIDDER'S QUALIFICATIONS**

Weston Station
 Station Improvements
 Tender Number PT-2018-CINF-595

3.4 Reference Project 1			
Project Name and Location:	Click here to enter text.		
Role of Bidder:	Click here to enter text.		
Customer Name:	Click here to enter text.		
Customer Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Customer Contact Email Address:	Click here to enter text.		
Customer's Consultant:	Click here to enter text.		
Consultant's Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Consultant's Contact Person's Email Address:	Click here to enter text.		
Contract Value (Estimated)	\$Click here to enter text.	Contract Value (Actual)	\$Click here to enter text.
Reasons for variances in contract value:			
Click here to enter text.			
Completion Date (Estimated)	Click here to enter text.	Completion Date (Actual)	Click here to enter text.
Reasons for schedule variances:			
Click here to enter text.			
Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)			
Click here to enter text.			
Provide an overview of the scope of work:	Click here to enter text.		
List the major components of the work:	Click here to enter text.		
Did any safety issues arise during construction?	Click here to enter text.		

**TENDER DOCUMENT FORM
 BIDDER'S QUALIFICATIONS**

Weston Station
 Station Improvements
 Tender Number PT-2018-CINF-595

3.5 Reference Project 2			
Project Name and Location:	Click here to enter text.		
Role of Bidder:	Click here to enter text.		
Customer Name:	Click here to enter text.		
Customer Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Customer Contact Email Address:	Click here to enter text.		
Customer's Consultant:	Click here to enter text.		
Consultant's Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Consultant's Contact Person's Email Address:	Click here to enter text.		
Contract Value (Estimated)	\$Click here to enter text.	Contract Value (Actual)	\$Click here to enter text.
Reasons for variances in contract value:			
Click here to enter text.			
Completion Date (Estimated)	Click here to enter text.	Completion Date (Actual)	Click here to enter text.
Reasons for schedule variances:			
Click here to enter text.			
Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)			
Click here to enter text.			
Provide an overview of the scope of work:	Click here to enter text.		
List the major components of the work:	Click here to enter text.		
Did any safety issues arise during construction?	Click here to enter text.		

**TENDER DOCUMENT FORM
 BIDDER'S QUALIFICATIONS**

Weston Station
 Station Improvements
 Tender Number PT-2018-CINF-595

3.6 Reference Project 3			
Project Name and Location:	Click here to enter text.		
Role of Bidder:	Click here to enter text.		
Customer Name:	Click here to enter text.		
Customer Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Customer Contact Email Address:	Click here to enter text.		
Customer's Consultant:	Click here to enter text.		
Consultant's Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Consultant's Contact Person's Email Address:	Click here to enter text.		
Contract Value (Estimated)	\$Click here to enter text.	Contract Value (Actual)	\$Click here to enter text.
Reasons for variances in contract value:			
Click here to enter text.			
Completion Date (Estimated)	Click here to enter text.	Completion Date (Actual)	Click here to enter text.
Reasons for schedule variances:			
Click here to enter text.			
Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)			
Click here to enter text.			
Provide an overview of the scope of work:	Click here to enter text.		
List the major components of the work:	Click here to enter text.		
Did any safety issues arise during construction?	Click here to enter text.		

**TENDER DOCUMENT FORM
 BIDDER'S QUALIFICATIONS**

Weston Station
 Station Improvements
 Tender Number PT-2018-CINF-595

Page 7 of 8

3.7 Reference Project 4			
Project Name and Location:	Click here to enter text.		
Role of Bidder:	Click here to enter text.		
Customer Name:	Click here to enter text.		
Customer Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Customer Contact Email Address:	Click here to enter text.		
Customer's Consultant:	Click here to enter text.		
Consultant's Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Consultant's Contact Person's Email Address:	Click here to enter text.		
Contract Value (Estimated)	\$Click here to enter text.	Contract Value (Actual)	\$Click here to enter text.
Reasons for variances in contract value:			
Click here to enter text.			
Completion Date (Estimated)	Click here to enter text.	Completion Date (Actual)	Click here to enter text.
Reasons for schedule variances:			
Click here to enter text.			
Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)			
Click here to enter text.			
Provide an overview of the scope of work:	Click here to enter text.		
List the major components of the work:	Click here to enter text.		
Did any safety issues arise during construction?	Click here to enter text.		

**TENDER DOCUMENT FORM
 BIDDER'S QUALIFICATIONS**

Weston Station
 Station Improvements
 Tender Number PT-2018-CINF-595

3.8 Reference Project 5			
Project Name and Location:	Click here to enter text.		
Role of Bidder:	Click here to enter text.		
Customer Name:	Click here to enter text.		
Customer Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Customer Contact Email Address:	Click here to enter text.		
Customer's Consultant:	Click here to enter text.		
Consultant's Contact Person:	Click here to enter text.	Phone No.	Click here to enter text.
Consultant's Contact Person's Email Address:	Click here to enter text.		
Contract Value (Estimated)	\$Click here to enter text.	Contract Value (Actual)	\$Click here to enter text.
Reasons for variances in contract value:			
Click here to enter text.			
Completion Date (Estimated)	Click here to enter text.	Completion Date (Actual)	Click here to enter text.
Reasons for schedule variances:			
Click here to enter text.			
Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)			
Click here to enter text.			
Provide an overview of the scope of work:	Click here to enter text.		
List the major components of the work:	Click here to enter text.		
Did any safety issues arise during construction?	Click here to enter text.		

**TENDER DOCUMENT FORM
CONFLICT OF INTEREST**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 1 of 2

1.0 Conflict of Interest

As it pertains to Conflict of Interest:

1.1 If the box below is left blank or if this “Tender Document Form: Conflict of Interest” is not included as part of the Submission, the Bidder shall be deemed to declare that:

- (a) there was no Conflict of Interest in preparing its Submission; and there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in the Tender Document. Otherwise, if the statement in Section 1.1(b) below applies, check (“X”) the box.
- (b) The Bidder declares that there is an actual or potential Conflict of Interest relating to the preparation of its Submission, and/or the Bidder foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the Tender Document.

1.2 If the Bidder declares an actual or potential Conflict of Interest by marking the box above, the Bidder must set out below details of the actual or potential Conflict of Interest:

Click here to enter text.

1.3 The following individuals, as employees, advisers, or in any other capacity (a) participated in the preparation of our Submission (whether as employees, advisers, or in any other capacity); AND (b) were employees, advisers or consultants of Metrolinx at any time within the twelve (12) months prior to the Closing:

Name of Individual:	Click here to enter text.
Job Classification:	Click here to enter text.
Department:	Click here to enter text.
Last Date of Employment with Metrolinx:	Click here to enter text.
Name of Last Supervisor:	Click here to enter text.

**TENDER DOCUMENT FORM
CONFLICT OF INTEREST**

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Page 2 of 2

Brief Description of Individual's Job Functions:	Click here to enter text.
Participation in the Preparation of the Submission:	Click here to enter text.

(Repeat above for each identified individual)

- 1.4 The Bidder agrees that, upon request, the Bidder shall provide Metrolinx with additional information from each individual identified above in the form prescribed by Metrolinx.
-

GENERAL REQUIREMENTS: PROJECT CLOSEOUT

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Section 01800
Page 1 of 2

Addendum No. 4

- 1.1 Bidders must meet all mandatory requirements stated below in order for their Submission to be considered further. Failure of a Bidder to meet all of the mandatory requirements listed below shall result in the Bidder’s Submission being found non-compliant. Non-compliant Submissions shall not be considered further and shall be disqualified.

- 1.2 Bidders shall provide supporting documentation, if requested, to substantiate compliance to each of the listed mandatory requirements. If the Bidder has not provided the supporting documentation specified for that mandatory requirement, Metrolinx has the right but not the obligation, following the Closing, to request that the Bidder provide such supporting documentation or to request that the Bidder identify where in its Submission this information has been provided. Failure of a Bidder to provide information required to substantiate compliance to a mandatory requirement may result in the Bidder’s Submission being found non-compliant and disqualified.

- 1.3 Metrolinx has the right but not the obligation, to carry out further investigations to ensure the Bidder can meet the mandatory corporate, personnel and technical requirements to the satisfaction of Metrolinx in its sole discretion.

Mandatory Corporate, Personnel and Technical Requirements	Supporting Documentation Required to Substantiate Compliance to be Provided by Bidder
Mandatory Corporate Requirements	
The Bidder shall have satisfactorily completed five (5) projects of similar size and complexity to the Work of this Contract.	<ul style="list-style-type: none"> • A completed Tender Document Form: Bidder’s Qualifications with the Submission, which substantiate the mandatory requirement.
The Bidder has a valid Workplace Safety and Insurance Clearance Certificate for the premium rate class, subclass or group as appropriate for the Work of this Contract, as issued by the Workplace Safety and Insurance Board.	<ul style="list-style-type: none"> • No supporting documentation required with the Submission. Metrolinx reserves the right to request a valid Workplace Safety and Insurance Clearance Certificate for the premium rate class, subclass or group as appropriate for the Work of this Tender Document, as issued by the Workplace Safety and Insurance Board, at any time after Closing.
The Bidder has obtained a Bid Deposit for this	<ul style="list-style-type: none"> • Original Bid Deposit to Metrolinx in

GENERAL REQUIREMENTS: PROJECT CLOSEOUT

**Weston Station
Station Improvements
Tender Number PT-2018-CINF-595**

Section 01800

Page 2 of 2

Addendum No. 4

Mandatory Corporate, Personnel and Technical Requirements	Supporting Documentation Required to Substantiate Compliance to be Provided by Bidder
<p>Tender Process in accordance with Section 12.0 of Instructions to Bidders and shall provide the original Bid Deposit to Metrolinx, within three (3) Business Days after Closing.</p>	<p>accordance Section 12.0 of Instructions to Bidders of this Tender Document.</p>
<p>The Bidder has obtained Contract Security for the Work of this Tender Document in accordance with Section 13.0 of Instructions to Bidders and shall provide the original Agreement to Bond or alternative to Metrolinx, within three (3) Business Days after Closing.</p>	<ul style="list-style-type: none"> • Original Agreement to Bond, or specified alternative, for the Work of this Tender Document, as per Section 13.0 of Instructions to Bidders.
<p>The Bidder has achieved one of the following:</p> <ol style="list-style-type: none"> 1. COR™ Certified Status with IHSA; or 2. OHSAS 18001 certification; or 3. Out-of-Province COR™ certification and intends to apply for Out-of-Province COR™ Reciprocity (for bidding purposes only) through IHSA. Bidders applying for Out-of-Province Reciprocity must submit the request directly to the Procurement Representative, for approval by Metrolinx, prior to reaching out to their COR™ associations for a reciprocity letter. Out-of-Province COR™ Reciprocity shall be approved on a case by case basis until such time Metrolinx issues a definitive list. 	<ol style="list-style-type: none"> 1. A screen shot demonstrating the Bidder has achieved “Certified” status in Ontario, with IHSA, as it pertains to COR™. 2. A copy of the Bidder’s OHSAS 18001 certificate or a screen shot demonstrating that the Bidder is certified in OHSAS 18001. 3. Upon receipt of Metrolinx approval, a letter from IHSA approving the Bidder’s request for Out-of-Province COR™ Reciprocity.”