

## Form of Tender

Tender Description: East Gwillimbury GO  
Station – Parking Lot  
Expansion

Tender Number: PT-2017-CBA-047



**FORM OF TENDER AND APPENDICES**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
CONTRACT NO. PT-2017-CBA-047**

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The Form of Tender comprised of the documents listed below, form part of the Tender Document and are included herein in Word fillable format, as applicable, with the exception of Appendix "B" which is attached as an Excel file entitled "Appendix B – PT-2017-CBA-047"

<b><u>DOCUMENT TITLE</u></b>	<b><u>NO. OF PAGES</u></b>
Agreement/ Declaration	
Appendix "A" – List of Tender Documents	
Appendix "B" – Contract Prices (Attached as separate Excel file)	
Appendix "C" – Bidder's Qualifications	
Appendix "D" – Agreement to Bond	
Appendix "E" – Conflict of Interest	
Appendix "F" - Mandatory Technical/Personnel Requirements	
Appendix "G" – Bidder's Submission Checklist	

**FORM OF TENDER  
AGREEMENT/DECLARATION**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
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**CONTRACT NUMBER:** PT-2017-CBA-047

**CONTRACT DESCRIPTION:** Parking Lot Expansion at East Gwillimbury GO Station

Submission By: [Click here to enter text.](#)

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(Full Legal Name of Bidder)

**1.0 Contact Information**

- 1.1 Bidder's registered legal business name (or individual) and any other name under which it carries on business:

[Click here to enter text.](#)

- 1.1.1 If a Joint Venture, enter the registered legal business name of the Participant-in-Charge:

[Click here to enter text.](#)

- 1.1.2 If a Joint Venture, enter the registered legal business name of the other Joint Venture members:

[Click here to enter text.](#)

- 1.2 Bidder's (if Joint Venture, insert Participant-in-Charge information) address, telephone and facsimile numbers:

[Click here to enter text.](#)

- 1.3 Name, title, address, telephone, e-mail and facsimile numbers of the contact person(s) for the Bidder (if a Joint Venture, insert Participant-in-Charge information)

[Click here to enter text.](#)

- 1.4 Name of the person who is primarily responsible for the Submission:

[Click here to enter text.](#)

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**2.0 Total Contract Price**

The Bidder, by submitting this Submission, hereby offers to Metrolinx to furnish all goods and services necessary to execute the Work described by the Tender Documents, including Addenda, and to perform this Work for the Total Contract Price quoted in Appendix "B" – Contract Prices.

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The Contract Price bid in addition to all Unit Prices quoted in Appendix "B" – Contract Prices shall be firm and quoted in Canadian funds. The Contract Price includes all specified cash allowances, contingency allowances (if applicable) and all applicable taxes, except Harmonized Sales Tax (H.S.T.), in force at the date the Submission is sent.

This Form of Tender including all required Appendices is submitted in accordance with the terms and requirements of the Instructions to Bidders.

The Bidder has informed itself of the conditions relating to the Work to be performed and have inspected and is thoroughly familiar with the location of the Work and the plans, Specifications, Drawings and all terms, conditions and covenants of the Contract.

The Contract Price quoted shall represent full payment for all the Work necessary for the proper completion of the Contract.

The Contract Price includes customs duties, royalties, handling, transportation, overhead, profit and all other charges.

The Bidder acknowledges receipt of any and all Addenda issued hereto and that their Submission has been developed in consideration of the Addenda.

The Bidder acknowledges that it meets all mandatory requirements in order for their Submission to be considered further. Failure of a Bidder to meet all of the mandatory requirements shall result in the Bidder's Submission to be deemed non-compliant and shall not being considered further.

The Bidder acknowledges that their Submission includes the appropriate Tender Document Forms. Failure to comply may result in the Bidder's Submission being found non-responsive and disqualified at the sole discretion of Metrolinx.

All Addenda, the Form of Tender and Appendices, the Supplementary Agreement Between Owner and Contractor, the Form of Agreement, the Supplementary Definitions of the Contract, the Supplementary General Conditions of the Contract, the Definitions of the Contract, the General Conditions of the Contract, the General Requirements (Sections 01000 to 01800), Specifications, Drawings and Attachments set out in this Tender Document shall be included in and form part of the Contract. **Remitting a Submission constitutes acknowledgement that the Bidder has read and agrees to be bound by such conditions.**

This Form of Tender including all required Appendices is hereby submitted on the condition and with the full understanding that it is an irrevocable offer by the Bidder for a period of hundred twenty (120) calendar days from the Closing and the Bidder hereby covenants that it enter into the Contract with Metrolinx as contemplated by the Tender Documents by executing the CCDC 4, 2011 Unit Price Contract Agreement Between Owner and Contractor and will perform and execute the Work at the Contract Price if it is notified, in writing, by Metrolinx within hundred twenty (120) calendar days of the Closing that it is the successful Bidder.

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The Bidder hereby declares that no Conflict of Interest exists in accordance with Appendix "E" – Conflict of Interest.

The Bidder hereby declares that no person, firm or corporation (including any agent of Metrolinx), other than the undersigned or Suppliers or Subcontractors identified herein or engaged in the ordinary course of business, has any interest in this call for Tenders or the proposed Contract for which the Submission is made.

The remitting of a Submission by a Bidder shall be considered prima facie evidence that the above requirements have been met. Failure to have complied with said requirements shall not relieve the Bidder of its obligation to enter into the Contract and to carry out the Work for the terms and conditions set forth in the Tender Documents.

The Bidder acknowledges that by way of the E-Bid Authorized Signer remitting a Submission, the Bidder is agreeing to be bound to each and every term, condition, article and obligation of the Tender Document and any resultant Contract.

The Bidder acknowledges that consistent with Section 16.2 of Instructions to Bidders, failure by the Bidder, whose Submission was accepted by Metrolinx, to execute and deliver the Form of Agreement and Contract Documents with the required Insurance Certificates, Workplace Safety and Insurance Clearance Certificate and the Performance and Labour and Materials Payment Bonds, or specified alternatives, shall result in the cancellation of the Contract award and forfeiture of the Bidder's Bid Deposit.

**FORM OF TENDER  
APPENDIX "A" – LIST OF TENDER DOCUMENTS**

**EAST GWILLIMBURY GO STATION  
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Addendum No.3

The following is the list and description of documents which form part of the Tender Document for the Work:

TITLE	NO OF PAGES
List of Contents .....	5
Introduction .....	1
Definitions .....	4
Instructions To Bidders.....	21
Form of Tender .....	22
Appendix "A" - List of Tender Documents.....	5
Appendix "B" – Contract Prices.....	4
Appendix "C" – Bidder’s Qualifications.....	8
Appendix "D" – Agreement to Bond .....	1
Appendix "E" – Conflict of Interest.....	2
Appendix "F" – Mandatory Technical/Personnel Requirements.....	1
Appendix "G – Bidder’s Submission Checklist .....	1
Supplementary Agreement Between Owner and Contractor .....	2
Form of Agreement .....	1
Supplementary Definitions of the Contract .....	3
Definitions of the Contract .....	1
Supplementary General Conditions of the Contract.....	36
General Conditions of the Contract .....	1

SECTION NO.	TITLE	NO. OF PAGES
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**GENERAL REQUIREMENTS**

01000	General Instructions.....	6
01200	Mobilization and Demobilization .....	3
01300	Shop Drawings and Other Submittals.....	4
01400	Quality Control .....	3
01500	Temporary Facilities .....	5
01545	Railway Safety Requirements .....	5

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		Addendum No.3
01560	Environmental Protection.....	2
01600	Safety Requirements.....	12
01700	Material and Equipment.....	3
01710	Cleaning.....	1
01800	Project Closeout.....	3

**SPECIFICATIONS**

02001	Protection, Staging and Specification	2
02005	Operational Constraints	1
02050	Construction Layout	1
02070	Site Work Demolition and Removal	4
02100	Erosion Control Works	2
02210	Clearing and Grubbing	2
02223	Excavating, Trenching, Backfilling & Compacting	7
02311	Grading	5
02372	Rip Rap Treatment	2
02513	Asphalt Paving	9
02528	Concrete Curbs, Gutters and Sidewalks	6
02580	Pavement Markings	3
02630	Pipe Sewers & Pipe Culverts	2
02631	Maintenance Holes and Catchbasins	6
02700	Site Services	5
02701	Aggregates – General	4
02710	Subdrain	3
02732	Obliteration of Pavement Markings	1
02770	Concrete Sidewalks and Pads	3
02825	Decorative Metal Fencing	2
02911	Topsoil Seed and Cover	5
02958	Tree Planting	5
02960	Geotextiles	3
03100	Concrete Formwork	5
03200	Concrete Reinforcement	3



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03203	Concrete Accessories and Forming	4
03223	Segmental Retaining Walls	16
03300	Cast-In-Place Concrete	21
10400	Static Signage	7
11070	CCTV System	18
16010	Electrical General Requirements	27
16051	Underground Ducting System	4
16062	Grounding	2
16122	Wire and Cables, 0-1000V	5
16131	Splitters Junction Pullboxes and Cabinets	3
16132	Outlet Junction and Conduit Boxes	2
16133	Conduits Fastenings and Conduits Fittings	5
16441	Panelboard Breaker Type	1
16505	Lighting Systems	4
16551	Light Pole Foundations	2
16741	Communications Conduit System	1

**DRAWINGS**

<b><u>DISIPLINE</u></b>	<b><u>DRAWING NO.</u></b>	<b><u>DRAWING TITLE</u></b>	<b><u>SHEET NO.</u></b>
<b>Civil</b>		Cover Sheet	1 of 36
		Signing Sheet	2 of 36
		G-100 List of Drawings	3 of 36
		C-100 Existing Topographic Survey	4 of 36
		C-200 General Plan	5 of 36
		C-300 Site Plan	6 of 36
		C-400 Grading Plan	7 of 36
		C-500 Servicing Plan	8 of 36
		C-600 Erosion Control Plan	9 of 36
		C-700 Pavement Line Marking and Accessible Parking Details	10 of 36
		C-800 General Sections and Details 1 of 2	11 of 36

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		Addendum No.3
	C-801	General Sections and Details 2 of 2 12 of 36
	C-900	Retaining Wall Details – 1 of 3 13 of 36
	C-901	Retaining Wall Details – 2 of 2 14 of 36
	C 902	Retaining Wall Details – 3 of 3 15 of 36
<b>Electrical</b>	E-001	Electrical Legend, Notes, Schedule and Details 16 of 36
	E-002	12 m Lighting Pole Typical Assembly Elevations And Details 17 of 36
	E-003	12 m Lighting Pole concrete Foundation, Dimensions and Reinforcement Details 18 of 36
	E-004	12 m Lighting Pole Anchorage Base Mounting and Wiring Diagram 19 of 36
	E-005	6 m Lighting Pole Typical Assembly Elevations And Details 20 of 36
	E-006	6 m Lighting Pole Baseplate, Covers and Wiring Details 21 of 36
	E-007	6 m Lighting Pole Dimensions, Reinforcement And Wobble Joint Details 22 of 36
	E-008	6 m Lighting Pole Setting Plate and Base Mounting Detail 23 of 36
	E-100	Electrical Site Plan – Lighting and CCTV Layout 24 of 36
	E-200	Electrical Site Plan – Photometric Layout (i) 25 of 36
	E-201	Electrical Site Plan – Photometric Layout (ii) & Schedules 26 of 36
	E-300	Electrical Site Plan – CCTV Coverage 27 of 36
<b>Signage</b>	WSP-001	Wayfinding Signs 28 of 36
	WSP-002	Message Schedule & Installation Details 29 of 36
	WSP-003	Blade Sign Installation Details 30 of 36
	WSP-004	Blade Sign Installation Details 31 of 36
	WSP-005	Light Standard Installation Details 32 of 36
	WSP-006	Light Standard Installation Details 33 of 36
	WSP-007	Light Standard Installation Details 34 of 36

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<b>Landscape</b>	L-001	Landscape Plan	35 of 36
	L-002	Landscape Details	36 of 36
	L-003	Landscape Details (divided from L-002)	

**ATTACHMENTS**

Attachment # 1	Geotechnical Report prepared by Terraprobe	13
Attachment # 2a	East Gwillimbury GO Station – Legal Plan	1
Attachment # 2b	East Gwillimbury GO Station – Legal Plan	1
Attachment # 3	Contract Performance Appraisal	1
Attachment# 4	Construction Safety Management Program (CSMP)	219
Attachment #5	Fig 1- TP Locations	1
Attachment #6	Fig 2- Test Pit 3 Data Sheet	6
	Site Photos	
	Bidder Q and A Template	1
	Sample Letter of Credit	1
	Parental Guarantee	1
	Sample Reference Check	3
	Metrolinx MERX Portal – General Information	1

END OF SECTION

**FORM OF TENDER  
APPENDIX "B" – CONTRACT PRICES**

**EAST GWILLIMBURY GO STATION  
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Addendum No.3

**1.0 Contract Prices**

- 1.1 Contract Unit Prices are subject to the Form of Tender in addition to this Appendix "B" – Contract Prices.
- 1.2 Payment for services rendered and goods supplied in accordance with the terms and conditions of the Contract shall be based on the requirements of the Tender Document Form - Form of Tender in addition to the following:
  - 1.2.1 The Total Contract Price bid shall be firm and quoted in Canadian funds.
  - 1.2.2 The Total Contract Price includes all specified cash allowances, contingency allowances (if applicable) and all applicable taxes, except Harmonized Sales Tax (H.S.T.), in force at the date the Submission is submitted.
  - 1.2.3 The Total Contract Price quoted shall represent full payment for all the Work necessary for the proper completion of the Contract.
  - 1.2.4 The Total Contract Price includes all labour, superintendence, plant, tools, appliances, equipment, supplies and other accessories, services and facilities customs duties, royalties, handling, transportation, travel overhead, profit and all other charges.
  - 1.2.5 The quantities shown in the Schedule of Prices are estimated. The Contract Price shall be the final sum of the products of the actual quantities that are incorporated in, or made necessary by the Work, as confirmed by count and measurement, and the appropriate Contract Unit Prices, together with any adjustments that are made in accordance with the provisions of the Contract Documents.
  - 1.2.6 Deductions from the said Contract, if any, shall be made at the Unit Prices shown in this Appendix "B" – Contract Prices of the Form of Tender.
  - 1.2.7 The Contract Price shall be the sum of the products of the estimated quantities and the appropriate Contract Unit Prices in the Schedule.

**2.0 Provisional Items**

- 2.1 The Provisional Items listed in the attached Excel file entitled *Appendix B\_PT-2017-CBA-047.xlsx*, shall be considered options to be exercised at the sole discretion of Metrolinx and shall be subject to the provisions of Supplementary General Condition GC 4.3 – Provisional Items. The Contract Unit Prices as stated

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APPENDIX "B" – CONTRACT PRICES**

**EAST GWILLIMBURY GO STATION  
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Addendum No.3

below shall be for completed Work "in place" and shall be inclusive of all costs related thereto, including all overhead, profit and applicable taxes, except Harmonized Sales Tax, unless otherwise specified by Metrolinx and shall form part of the Submission.

**3.0 Allowances**

**3.1 Cash Allowances**

3.1.1 Cash Allowances are subject to GC 4.1 of General Conditions of the Contract.

3.1.2 Descriptions of each Cash Allowance are listed below and amounts are specified in the attached Excel spreadsheet.

**3.2 Description of Cash Allowances**

**3.2.1 Cash Allowance - Testing and Inspection**

(a) This Cash Allowance is to be used solely for work pertaining to testing and inspection not currently covered under Quality Assurance, which become apparent during the course of the Work . Part or all of these funds shall be administered on a case by case basis as the requirement for testing and inspection arises for work pertaining to: Subgrade, Earthworks, Granular material, Asphalt and Concrete.

**3.2.2 Cash Allowance - Removal of Contaminated Soil to an approved facility**

(a) This Cash Allowance is to be used to dispose soil that exceeds the limits shown on the Geotechnical Report prepared by Terraprobe and needs to be transported and disposed at an approved facility.

**3.2.3 Cash Allowance - Municipal Utilities and Services Coordination**

(a) This Cash Allowance is to be used for coordinating existing utilities and services with the Municipality.

**3.2.4 Cash Allowance - Investigating, design and installation of existing sanitary forcemain**

(a) This Cash Allowance is for investigating and design of the forcemain by a firm to be nominated by the Owner and for installation by the Contractor.

**3.2.5 Cash Allowance - Disposal of contents of the sewage tank**

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APPENDIX "B" – CONTRACT PRICES**

**EAST GWILLIMBURY GO STATION  
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- (a) This Cash Allowance is for disposing the contents of the sewage tank while relocation of the forcemain is in progress.

3.2.6 Cash Allowance – Electrical Investigations

- (a) This Cash Allowance is to investigate the existing conduits in order to verify the design assumptions.

3.2.7 Cash Allowance – Impermeable Membrane

- (a) This Cash Allowance is for investigation and design of an impermeable membrane between the septic bed and the retaining wall by a firm to be nominated by the Owner and installation by the Contractor

3.2.8 Bonus for Early Completion

- (a) This Cash Allowance is a Bonus to be certified to the Contractor in the event the Works are completed before Substantial Performance.

**3.2.9 Asphalt Pricing Adjustment**

- (a) This Cash Allowance is to be used in the event Work is being carried out in 2018 under this Contract, in which a need for an adjustment in asphalt pricing is required. MTO AC Price Index will be used to establish and calculate the price adjustment for all grades per tonne of asphalt cement accepted into the Work. The Contractor shall submit a request to the Owner along with justification for use of this Cash Allowance. Refer to Ontario Asphalt Pavement Council's website for the MTO AC Price Index "<http://www.onasphalt.org/mtopriceindex/index.html>".

3.3 Contingency Allowances

- 3.3.1 If applicable, Contingency Allowances are subject to GC 4.2 of General Conditions of the Contract.

**4.0 Completion of Appendix B**

- 4.1 Bidders shall fully complete the Excel file entitled "Appendix B" and insert a Unit Price into each space provided under the Contract Unit Price column.
- 4.2 The file entitled "Appendices B", must be returned as a separate file preferably in Excel format and may not be retyped or recreated. Failure to follow the submission instructions or format requirements may result in the Submission being found non-responsive and disqualified.

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APPENDIX "B" – CONTRACT PRICES**

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Addendum No.3

- 4.3 It is Metrolinx preference that Bidders submit the pricing using the appended Excel file format to facilitate the Metrolinx pricing evaluation process.
- 4.4 The Excel spreadsheet pricing table is numbered, under the "Item No." column to correspond with the following stages of the Work:
- (a) A: Mobilization and Demobilization
  - (b) B: Removals
  - (c) C: Civil (Grading and Servicing) Works
  - (d) D: Structural Works
  - (e) E: Electrical Works
  - (f) F: Signage and Line Markings
  - (g) G: Landscaping
  - (h) H: Provisional Items
  - (i) I: Cash Allowances
- 4.5 If a "0" is entered in any of the spaces where price information is to be provided, it shall be interpreted as meaning the Contractor shall provide the specified service to Metrolinx at no charge.
- 4.6 If any space is left blank or an entry of "N/C" or "N/A" or "—" is entered where price information should be entered then the Submission may be found non-responsive and disqualified consistent with the provisions of the Instructions to Bidders.

**FORM OF TENDER**  
**APPENDIX "C" – BIDDER'S QUALIFICATIONS**

**EAST GWILLIMBURY GO STATION  
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**1.0 Qualifications**

- 1.1 Metrolinx will use the information submitted by the Bidder in this Appendix "C" to determine if the Bidder meets the Bidder's Qualifications set out in Subsections 7.1.1 and 7.1.2 of Instructions to Bidders. Projects listed by the Bidder in this Appendix must demonstrate that the Bidder has successfully completed contracts for work that meets the criteria as set out in Subsection 7.1.1 and 7.1.2 of Instructions to Bidders.
- 1.2 The Bidder shall complete the following:
- 1.2.1 Approximate annual value of construction work in Canada for the past five (5) years.
- (a) 2016 Type in Amount
  - (b) 2015 Type in Amount
  - (c) 2014 Type in Amount
  - (d) 2013 Type in Amount
  - (e) 2012 Type in Amount
- 1.3 The Bidder shall complete Section 4.0 charts **for each project** that the Bidder is describing to demonstrate that the Bidder meets the Bidder's Qualifications. Bidders are required to start with the most recent project and to use additional pages if required.

**2.0 References Projects**

- 2.1 References will be checked using a standard uniform method. Opinions of previous customers regarding budget and schedule experience, dependability, attitudes of employees and/or Subcontractors concern for efficiency, safety, economy and environment, sensitivity to community, and quality of service among others may be taken into account when evaluating the reference projects.
- 2.2 The Bidder shall ensure that contact information provided for each reference project is current and accurate in order to enable Metrolinx to obtain all necessary information for evaluation purposes in a timely manner. If Metrolinx is unable to validate a reference project through the customer contact person



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provided by the Bidder, Metrolinx may, at its sole discretion consider the reference project invalid.

- 2.3 Metrolinx reserves the right to forward the information provided by the Bidder within its Submission in relation to the cited project to the identified customer contact person to verify the various elements of the information provided.
- 2.4 In order to provide the sought after information in relation to a reference project, the named customer contact person identified as a reference for a cited reference project shall have held a position within the reference organization, shall have been directly involved in the referenced project, and shall have been in a position to verify that the work was carried out by the Bidder in relation to the reference project in question.
- 2.5 For any discrepancies resulting from the reference check, Metrolinx may, at its sole discretion, re-contact the Bidder in writing for a written clarification or validation of information provided. Section 15.1.3 shall apply for any misrepresentations, inaccurate or misleading information provided in under this Appendix "C" - Bidder's Qualifications.

**3.0 Reference Projects**

- 3.1 The Bidder shall complete the following charts using relevant completed projects, as per the requirements of Section 7.2 of Instructions to Bidders. The Bidder must submit descriptions of relevant projects, in Section 4.0 below, for work that meets the criteria stated in Sections 7.0 of Instructions to Bidders. Metrolinx recommends that the Bidder submit three (3) to five (5) relevant reference projects.
  - 3.1.1 Reference projects submitted shall be for work completed by the Bidder providing the Submission, and not for a Subcontractor or individual, unless indicated otherwise by Metrolinx.
  - 3.1.2 Where Section 7.0 of Instructions to Bidders, and/or Appendix "F" - Mandatory Corporate, Personnel and Technical Requirements" requests the Bidder to submit its Subcontractor's experience and qualifications, the Bidder shall provide completed relevant references for its Subcontractor(s) in Section 4.0 herein, Subcontractor(s) Reference Projects, herein.
- 3.2 The Bidder shall complete the following chart for each project that the Bidder is describing to demonstrate that the Bidder meets the Bidder's Qualifications. Bidders are required to start with the most recent project and to use additional pages if required.

**FORM OF TENDER  
APPENDIX "C" – BIDDER'S QUALIFICATIONS**

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**4.0 Bidder's References Projects**

The Bidder must submit descriptions of a minimum of three (3) to a maximum of five (5) completed reference projects below to demonstrate compliance with Section 7.0 of Instructions to Bidders.

Reference projects submitted shall be for work completed by the Bidder providing the Submission and not for a Subcontractor or individual, unless indicated otherwise by Metrolinx.

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4.1 Reference Project # 1

<b>Project Name and Location:</b>	Click here to enter text.		
<b>Role of Bidder:</b>	Click here to enter text.		
<b>Customer Name:</b>	Click here to enter text.		
<b>Customer Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Customer Contact Email Address:</b>	Click here to enter text.		
<b>Customer's Consultant:</b>	Click here to enter text.		
<b>Consultant's Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Contact Email Address:</b>	Click here to enter text.		
<b>Contract Value (Estimated)</b>	\$Click here to enter text.	<b>Contract Value (Actual)</b>	\$Click here to enter text.
<b>Reasons for variances in contract value:</b> Click here to enter text.			
Click here to enter text.			
<b>Completion Date (Estimated)</b>	Click here to enter text.	<b>Completion Date (Actual)</b>	Click here to enter text.
<b>Reasons for schedule variances:</b> Click here to enter text.			
Click here to enter text.			
<b>Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)</b>			
Click here to enter text.			
<b>Provide an overview of the scope of work:</b>	Click here to enter text.		
<b>List the major components of the work:</b>	Click here to enter text.		
<b>Did any safety issues arise during construction?</b>	Click here to enter text.		

**FORM OF TENDER  
APPENDIX "C" – BIDDER'S QUALIFICATIONS**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
CONTRACT NO. PT-2017-CBA-047**

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4.2 Reference Project # 2

<b>Project Name and Location:</b>	Click here to enter text.		
<b>Role of Bidder:</b>	Click here to enter text.		
<b>Customer Name:</b>	Click here to enter text.		
<b>Customer Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Customer Contact Email Address:</b>	Click here to enter text.		
<b>Customer's Consultant:</b>	Click here to enter text.		
<b>Consultant's Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Contact Email Address:</b>	Click here to enter text.		
<b>Contract Value (Estimated)</b>	\$Click here to enter text.	<b>Contract Value (Actual)</b>	\$Click here to enter text.
<b>Reasons for variances in contract value:</b> Click here to enter text.			
Click here to enter text.			
<b>Completion Date (Estimated)</b>	Click here to enter text.	<b>Completion Date (Actual)</b>	Click here to enter text.
<b>Reasons for schedule variances:</b> Click here to enter text.			
Click here to enter text.			
<b>Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)</b>			
Click here to enter text.			
<b>Provide an overview of the scope of work:</b>	Click here to enter text.		
<b>List the major components of the work:</b>	Click here to enter text.		
<b>Did any safety issues arise during construction?</b>	Click here to enter text.		

**FORM OF TENDER  
APPENDIX "C" – BIDDER'S QUALIFICATIONS**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
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4.3 Reference Project # 3

<b>Project Name and Location:</b>	Click here to enter text.		
<b>Role of Bidder:</b>	Click here to enter text.		
<b>Customer Name:</b>	Click here to enter text.		
<b>Customer Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Customer Contact Email Address:</b>	Click here to enter text.		
<b>Customer's Consultant:</b>	Click here to enter text.		
<b>Consultant's Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Contact Email Address:</b>	Click here to enter text.		
<b>Contract Value (Estimated)</b>	\$Click here to enter text.	<b>Contract Value (Actual)</b>	\$Click here to enter text.
<b>Reasons for variances in contract value:</b> Click here to enter text.			
Click here to enter text.			
<b>Completion Date (Estimated)</b>	Click here to enter text.	<b>Completion Date (Actual)</b>	Click here to enter text.
<b>Reasons for schedule variances:</b> Click here to enter text.			
Click here to enter text.			
<b>Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)</b>			
Click here to enter text.			
<b>Provide an overview of the scope of work:</b>	Click here to enter text.		
<b>List the major components of the work:</b>	Click here to enter text.		
<b>Did any safety issues arise during construction?</b>	Click here to enter text.		

**FORM OF TENDER  
APPENDIX "C" – BIDDER'S QUALIFICATIONS**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
CONTRACT NO. PT-2017-CBA-047**

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4.5 Reference Project # 4

<b>Project Name and Location:</b>	Click here to enter text.		
<b>Role of Bidder:</b>	Click here to enter text.		
<b>Customer Name:</b>	Click here to enter text.		
<b>Customer Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Customer Contact Email Address:</b>	Click here to enter text.		
<b>Customer's Consultant:</b>	Click here to enter text.		
<b>Consultant's Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Contact Email Address:</b>	Click here to enter text.		
<b>Contract Value (Estimated)</b>	\$Click here to enter text.	<b>Contract Value (Actual)</b>	\$Click here to enter text.
<b>Reasons for variances in contract value:</b> Click here to enter text.			
Click here to enter text.			
<b>Completion Date (Estimated)</b>	Click here to enter text.	<b>Completion Date (Actual)</b>	Click here to enter text.
<b>Reasons for schedule variances:</b> Click here to enter text.			
Click here to enter text.			
<b>Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)</b>			
Click here to enter text.			
<b>Provide an overview of the scope of work:</b>	Click here to enter text.		
<b>List the major components of the work:</b>	Click here to enter text.		
<b>Did any safety issues arise during construction?</b>	Click here to enter text.		

**FORM OF TENDER  
APPENDIX "C" – BIDDER'S QUALIFICATIONS**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
CONTRACT NO. PT-2017-CBA-047**

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4.6 Reference Project # 5

<b>Project Name and Location:</b>	Click here to enter text.		
<b>Role of Bidder:</b>	Click here to enter text.		
<b>Customer Name:</b>	Click here to enter text.		
<b>Customer Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Customer Contact Email Address:</b>	Click here to enter text.		
<b>Customer's Consultant:</b>	Click here to enter text.		
<b>Consultant's Contact Person:</b>	Click here to enter text.	<b>Phone No.</b>	Click here to enter text.
<b>Contact Email Address:</b>	Click here to enter text.		
<b>Contract Value (Estimated)</b>	\$Click here to enter text.	<b>Contract Value (Actual)</b>	\$Click here to enter text.
<b>Reasons for variances in contract value:</b> Click here to enter text.			
Click here to enter text.			
<b>Completion Date (Estimated)</b>	Click here to enter text.	<b>Completion Date (Actual)</b>	Click here to enter text.
<b>Reasons for schedule variances:</b> Click here to enter text.			
Click here to enter text.			
<b>Project Description (Provide a detailed description of the reference project and the Bidder's responsibilities for the reference project. The Bidder should specifically list below similarities between this reference project and the Work specified herein)</b>			
Click here to enter text.			
<b>Provide an overview of the scope of work:</b>	Click here to enter text.		
<b>List the major components of the work:</b>	Click here to enter text.		
<b>Did any safety issues arise during construction?</b>	Click here to enter text.		

**FORM OF TENDER  
APPENDIX "D" - AGREEMENT TO BOND**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
CONTRACT NO. PT-2017-CBA-047**

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Name of Owner:           **METROLINX**

Description of Work:      **Parking Lot Expansion**

Location:                 **East Gwillimbury GO Station**

Contract No:              **PT-2017-CBA-047**

For good and valuable consideration, the undersigned surety (the "Bonding Company") hereby agrees to be bound as surety for

Type in Full Legal Name of Bidder  
(Full Legal Name of Bidder)

in a Performance Bond and a Labour and Materials Payment Bond each totalling Fifty Per Cent (50%) of the Contract Price (the "Bond Amount") pursuant to the Tender Documents to which this Agreement to Bond is attached, for the full and due performance of the Work (as defined herein), if the Tender for the Contract is accepted by Metrolinx.

It is a condition of the Tender Process that if the Bidder's Submissions is accepted, application for a Performance Bond and a Labour and Material Payment Bond by the Bidder must be completed with the undersigned within five (5) Working Days of acceptance of the Submission by Metrolinx. The undersigned acknowledges that failure to obtain a Performance Bond and a Labour and Materials Payment Bond equal to the Bond Amount within the time period stipulated herein may result in the immediate revocation of acceptance of the Bidder's Submission by Metrolinx and forfeiture of the Bidders' Bid Deposit.

In witness whereof the Bonding Company has executed this agreement this \_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Name of Bonding Company)

\_\_\_\_\_  
(Signature of authorized person signing for Bonding Company)

\_\_\_\_\_  
(Position)



**FORM OF TENDER  
APPENDIX "E" - CONFLICT OF INTEREST**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
CONTRACT NO. PT-2017-CBA-047**

**PAGE 1 OF 2**

**1.0 Conflict of Interest**

1.1 If the box below is left blank, the Bidder will be deemed to declare that (a) there was no Conflict of Interest in preparing its Submission; and (b) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in the Tender Document. Otherwise, if the statement below applies, check ("X") the box.

- The Bidder declares that there is an actual or potential Conflict of Interest relating to the preparation of its Submission, and/or the Bidder foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the Tender Document.

1.2 If the Bidder declares an actual or potential Conflict of Interest by marking the box above, the Bidder must set out below details of the actual or potential Conflict of Interest:

Type detail conflict of interest

Type detail conflict of interest

Type detail conflict of interest

1.3 The following individuals, as employees, advisers, or in any other capacity (a) participated in the preparation of our Submission (whether as employees, advisors, or in any other capacity); AND (b) were employees, advisors or consultants of Metrolinx at any time within the twelve (12) months prior to the Closing:

Name of Individual: <u>Type</u>
Job Classification: <u>Type</u>
Department: <u>Type</u>
Last Date of Employment with Metrolinx: <u>Type</u>
Name of Last Supervisor: <u>Type</u>
Brief Description of Individual's Job Functions: <u>Type</u>
Brief Description of Nature of Individual's Participation in the Preparation of the Submission: <u>Type</u>

1.4 (Repeat above for each identified individual)

**FORM OF TENDER  
APPENDIX "E" - CONFLICT OF INTEREST**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
CONTRACT NO. PT-2017-CBA-047**

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The Bidder agrees that, upon request, the Bidder shall provide Metrolinx with additional information from each individual identified above in the form prescribed by Metrolinx.

**FORM OF TENDER  
APPENDIX "F" – MANDATORY TECHNICAL/PERSONNEL  
REQUIREMENTS**

**EAST GWILLIMBURY GO STATION  
PARKING LOT EXPANSION  
CONTRACT NO. PT-2017-CBA-047**

**PAGE 1 OF 1**

- 1.0 Bidders shall complete the mandatory technical/personnel requirements compliance checklist below, and send this Appendix "F" with your Submission. Failure of a Bidder to complete and submit this Appendix "F", may result in the Bidder's Submission being found non-responsive and disqualified.
- 2.0 Bidders must meet all mandatory requirements stated below in order for their Submission to be considered further. Failure of a Bidder to meet all of the mandatory requirements listed below shall result in the Bidder's Submission being considered non-responsive. Non-responsive Submissions shall not be considered further and shall be disqualified.
- 3.0 Bidders shall provide supporting documentation to substantiate compliance to each of the listed mandatory requirements. Failure of a Bidder to provide information required to substantiate compliance to a mandatory requirement, may result in the Bidder's Submission being found non-responsive and disqualified.
- 4.0 Metrolinx has the right but not the obligation, to carry out further investigations to ensure the Bidder and/or designated Subcontractor can meet the mandatory technical/personnel requirements to the satisfaction of Metrolinx in its sole discretion.

<b>Reference Section No.</b>	<b>Mandatory Technical/Personnel Requirements</b>	<b>Compliance (Check Yes or No)</b>	<b>Supporting Documentation Required to Substantiate Compliance</b>
<b>5.0 of Section 01000 – General Instructions</b>	The Bidder has achieved COR™ "Registered" status with IHSA.	YES <input type="checkbox"/> NO <input type="checkbox"/>	The Bidder shall provide a screen shot demonstrating "Registered" status with IHSA as it pertains to COR™.

**FORM OF TENDER**  
**APPENDIX "G" – BIDDER`S SUBMISSION CHECKLIST**

**EAST GWILLIMBURY GO STATION**  
**PARKING LOT EXPANSION**  
**CONTRACT NO. PT-2017-CBA-047**

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**1.0 Submission Checklist**

The following checklist provides the Bidder with a consolidated listing of the requirements for the Submission. Bidders should review the checklist prior to Submission to ensure compliance.

<b>Requirement</b>	<b>Confirmation (left click with your mouse in the box to select)</b>
The Submission has been remitted by the E-Bid Authorized Signer.	<input type="checkbox"/>
Contact information for the individual responsible for the Submission has been included in the Form of Tender.	<input type="checkbox"/>
The Bidder understands the requirements for Electronic Bid Submission and will comply with the Submission requirements.	<input type="checkbox"/>
The Bidder's Submission has been prepared in accordance with the Instructions to Bidders (i.e. mandatory formats, templates and requirements) as outlined in the Tender Documents.	<input type="checkbox"/>
The Bidder's Price Submission has been completed in full and included with the Submission.	<input type="checkbox"/>
The Bidder has read through all the Tender Documents including any Addenda that have been issued and these have all been considered in your Submission.	<input type="checkbox"/>
The Bidder has reviewed the mandatory criteria and acknowledges that it meets all mandatory requirements in order for their Submission to be considered further.	<input type="checkbox"/>
The Bidder has reviewed the Tender Timetable and understands all the dates and timelines associated with the Tender Process	<input type="checkbox"/>
The Bidder has not included any qualifying statements in its Submission	<input type="checkbox"/>
If a Joint Venture, attach a copy of the Joint Venture agreement electing the Participant-in-Charge.	<input type="checkbox"/>

