



Rail Corridor Access & Control GENERAL NOTICE

To: Metrolinx Vendors
From: Rail Corridor Access & Control
Date: January 20, 2021
Re: GENERAL NOTICE. Access Requirements on Metrolinx Right-of Way

Due to a recent increase of safety infractions within the Metrolinx Network, the following bulletin must be adhered to effective immediately.

Railway Right-of-Way (ROW) consists of all property owned and/or operated over by a railroad, this is inclusive of all supporting structures required for safe operation of the railroad. For the purpose of this General Notice, ROW is defined to include 30 feet from any track within any rail corridor.

Any work activity that is within the ROW and/or can extend into the ROW including work on public crossings at grade or can impede the safe passage of passengers and/or general public, must retain access approval from Metrolinx Rail Corridor Access Control.

1. All work on the Metrolinx Network must have an approved work plan including approval from the Rail Corridor Access Control team and must be captured within the Weekly Work Event Spreadsheet.
2. Flagging providers have been formally notified that any works requested outside of the approved work scope found within the Weekly Work Event Spreadsheet, will be denied.
3. Any works being performed that has not been approved through the Rail Corridor Access Control process will be considered a safety violation of Metrolinx requirements and the Track Workers Safety Instruction. The group performing the works will have immediate suspension of Personal Track Safety (PTS) certification? and not be permitted to work within Metrolinx Network until further notice.
4. The Weekly Work Event Spreadsheet will be provided to all flagging contractors for their specific jurisdictions. The flagging contractors will review all works being performed against the listed works within the spreadsheet.
5. Contractors requesting track access to deal with emergent track work or snow removal operations, will request permission from the Network Operations Centre (NOC) Rail Corridor Access Control team at 416-681-5575.