

FOR METROLINX USE ONLY	
Application Received By:	
Application Number:	Date Received:
Assigned Application File Name:	
Other Related Application Numbers on the Property:	

The Pre-Application meeting will be used to assist Metrolinx in confirming the application submission requirements with the Applicant. The submission checklist is to be filled out during the Pre-Application meeting, by Metrolinx. Note: depending on the information provided by the Applicant, Metrolinx may require 2-3 Business Days following the meeting to review and confirm submission requirements.

1. Location and Description of Property
Municipal Street Address <i>(If applicable)</i>
Legal Description
Other

2. Application Information			
Name	Position		
Street Address			Unit number
City		Province	Postal Code
Telephone number	Cell number	E-mail	
The application is being submitted by: <input type="checkbox"/> Owner <input type="checkbox"/> Authorized Agent of the Owner			

3. Owner Information (if different from applicant)			
Name	Position		
Street Address			Unit number
City		Province	Postal Code
Telephone number	Cell number	E-mail	

#### 4. Project Type

- New Construction     Addition to an existing building or structure     Alteration/repair to an existing building     Demolition     Other

#### 5. Existing Property Information

Describe the current use and existing buildings or structures:

Describe proposed work, buildings or structures:

Existing Gross Floor Area:

Proposed Gross Floor Area:

#### 6. Submission Requirements

Attach the following documents/drawings to this form:

- A. Site Plan showing proposed project, property lines and setbacks
- B. Topo Survey, if available
- C. Grading, if available
- D. Site Servicing, if available

Please refer to the Metrolinx Adjacent Development Guideline for Priority Transit Projects for more information, including an overview of the review & approval process, timing, agreements with Metrolinx, technical requirements, and more.

#### 7. Owner's Authorization

If an Agent is applicable in Item #2, the Owner must complete this section.

I, \_\_\_\_\_ being the registered owner of the subject lands, hereby authorize (*print name of agent*) \_\_\_\_\_, to submit the above Pre-Application Consultation request to Metrolinx.

Owner Signature

Date

**Note:** If there is more than one owner, a separate authorization from each individual or corporation is required. Attach an additional page/s in the same format as this authorization, if necessary

**8. Application Declaration**

I, \_\_\_\_\_ solemnly declare that I am *(choose one of the following)*:

Owner

An Agent of the Owner

and that all above statements contained within this application are true and accurate.

Applicant Signature

Date