
BOARD OF DIRECTORS MEETING

<u>DATE OF MEETING:</u>	Thursday, June 23, 2011
<u>TIME OF MEETING:</u>	8:30 a.m.
<u>PLACE OF MEETING:</u>	Metrolinx 20 Bay Street 6 th Floor Toronto, Ontario M5J 2W3 Executive Boardroom
<u>CHAIR:</u>	J. Robert S. Prichard
<u>PRESIDENT & CEO:</u>	Bruce McCuaig
<u>MEETING SECRETARY:</u>	Mary E. Martin, Corporate Secretary and General Counsel
<u>MEMBERS PRESENT:</u>	Jennifer Babe Paul Bedford Rahul Bhardwaj Richard Koroscil Nicholas Mutton Lee Parsons Rose Patten Peter Smith Stephen Smith
<u>REGRETS:</u>	Joseph Halstead Tony Gagliano Douglas Turnbull
<u>OTHERS PRESENT:</u>	Gary McNeil, President, GO Transit Jack Collins, Vice President, Rapid Transit Implementation John Howe, Vice President, Investment Strategy and Project Evaluation Judy Knight, Vice President, Corporate Infrastructure Greg Percy, Vice President, Operations Mary Proc, Vice President, Customer Service Robert Siddall, Chief Financial Officer Leslie Woo, Vice President, Policy, Planning and Innovation Vasie Papadopoulos, Director, Strategic Communications Alba Taylor, Associate Legal Counsel and Associate Corporate Secretary Ernie Wallace, Executive Project Director, PRESTO

1. **Call to Order and Remarks by Chair**

Chair Robert Prichard called the meeting to order at 8:34 a.m.

Regrets were received from Joseph Halstead, Tony Gagliano and Douglas Turnbull.

Chair Prichard confirmed there was quorum and that the required notice of the meeting as stipulated under the By-Law of the Corporation had been sent.

No declarations of interest were declared.

Chair Prichard welcomed Steve Naylor, Director, Strategic Business Planning and Development to the Metrolinx executive team.

Chair Prichard announced that Metrolinx Board Meetings would now be streamed live on-line in order to promote increased public access. Recordings will also be posted and accessible on-line afterwards.

2. CEO's Report

CEO Bruce McCuaig provided an overview of recent significant events including the commencement of seasonal Niagara Falls GO Train Service, TTC's June 8, 2011 adoption of PRESTO, additional GO Train service on the Barrie line, the Transit Procurement Initiative's partnership with twelve municipalities for the acquisition of diesel buses, the launch of Toronto York subway extension tunnel boring machines, and the opening of the Eglinton Scarborough Crosstown community office.

3. Eglinton-Scarborough Crosstown Update

Jack Collins, Vice President, Rapid Transit Implementation, Leslie Woo, Vice President, Policy, Planning and Innovation, and Vasie Papodopolous, Director, Strategic Communications, provided an update on the Eglinton Scarborough Crosstown LRT. Staff have updated ridership forecasts based on the impacts of the project's recent recalibration. Preliminary results indicate a thirty percent increase in total riders attributable to the continuous link proposed between the Eglinton and the existing Scarborough Rapid Transit lines. Staff are confident that the light rail technology proposed will meet capacity demands for some time. Mobility hub planning has also been fully integrated into the project plan.

An overview of the underground stations' conceptual design elements was presented, including entrance and surface guidelines, station dimensions, accessibility, ventilation, and power substation design and location principles. Next steps include the commencement of preliminary engineering for the Eglinton West, Keele Street, Calendonia Road and Dufferein Street stations. Vasie Papodopolous presented the project public communications plan and branding study results. The communication plan is based on the principles of communicating early, often and well, as implemented on other Metrolinx projects. Community meetings have been held along the corridor to begin to understand local concerns and discuss construction impacts. Public consultations on the station designs are planned for the fall.

To recognize the unique nature of the project, a distinctive brand has been developed. Based on the results of customer surveys and focus groups the line will be branded "Crosstown" with Eglinton-Scarborough added as a location descriptor.

The Board discussed impacts on existing and future bus routes, ridership capacity, operating cost estimates, and adjacent area development opportunities.

4. PRESTO Update

Ernie Wallace, Executive Project Director, PRESTO, presented the PRESTO Update. Implementation of the original scope of the project is expected to be completed by the end of July. Staff confirmed their satisfaction with the contract vendor's performance to date.

The Toronto Transit Commission approved PRESTO participation at its June 8, 2011 Commission meeting. Final approval including financial terms is anticipated at the July 6, 2011 Commission meeting.

Commercial interest in PRESTO also continues, with recent discussions on opportunities to integrate PRESTO use with Zip Car, Autosshare, and the City of Toronto's Bixi Bicycle program rentals.

The Board inquired about the portability and resale potential of the PRESTO solution, and system data collection and use. The data analysis opportunities presented by PRESTO are significant and will assist in service delivery planning. The project office is acquiring a business intelligence solution to allow for the easy access to and manipulation of such data.

5. President's Report

Gary McNeil, President, GO Transit, presented the GO Transit President's Report. GO Transit celebrated its 44th anniversary in May. Customer satisfaction remains strong and continues to grow as on-time performance improves and ridership increases due, in part, to high fuel prices and increased congestion. Safety has become a key customer priority with an expressed customer desire to see more transit safety officers on the trains and improved safety infrastructure such as closed circuit television. At the next Board meeting, the Chair of Customer Service Committee will provide a public report on the Corporation's customer service initiatives.

As ridership growth continues, satisfying parking and capacity demands remains challenging. Additional coaches have been acquired and station platforms are being extended. Opportunities for new train service are also being examined.

An update on various construction projects including Georgetown South, Pickering Pedestrian Bridge, Barrie-Allendale Waterfront Station, Don Valley Parkway bus bypass lanes, and various parking improvements, was also provided.

The Board congratulated staff on these accomplishments, discussed on-time performance results and considered strategies to meet parking demands. Staff are working with municipal transit providers to identify and implement mechanisms to increase modal share to stations as identified in the Corporation's Five Year Strategy and reflected in current mobility hub work.

6. 2011-12 Business Plan

Rob Siddall, Chief Financial Officer, presented the Metrolinx 2011-12 Business Plan. Stephen Smith, Chair of the Audit, Finance and Risk Management Committee, confirmed that the Committee has reviewed the Business Plan and supports its recommendation to the Board.

RESOLVED:

THAT the 2011/12 Business Plan attached to the June 23, 2011 report of the CFO be approved and adopted; and

THAT the CEO be authorized to submit the Business Plan to the Minister of Transportation for approval in accordance with the *Metrolinx Act, 2006*.

Carried

7. Approval of Metrolinx 2010-2011 Audited Financial Statements

Rob Siddall presented the Metrolinx 2010/11 Audited Financial Statements. Stephen Smith, Chair of the Audit, Finance and Risk Management Committee, again confirmed that the Committee had met with the Corporation's auditors and were satisfied with the proposed Audited Financial Statements.

RESOLVED:

THAT the Audited Financial Statements for Metrolinx for the year ended March 31, 2011 be approved; and

THAT the CEO submit the approved Audited Financial Statements to the Ministers of Finance and Transportation.

Carried

8. Approval of Metrolinx 2010-2011 Annual Report

Rob Siddall presented the Metrolinx Annual Report 2010/11. The Annual Report has been reviewed by the Audit, Finance and Risk Management Committee and, subject to minor amendments as discussed with staff, the Committee has recommended the report for Board approval.

RESOLVED:

THAT subject to minor amendments the Metrolinx Annual Report 2010/11 be approved; and

THAT the CEO submit the Annual Report to the Minister of Transportation in accordance with the *Metrolinx Act, 2006*.

Carried

CLOSED SESSION

9. CEO's Report

Bruce McCuaig reported to the Board.

10. Consent Items

(a) Approval of Minutes

Mary Martin, General Counsel and Corporate Secretary, presented the April 28, 2011 Minutes from the April 28, 2011 meeting.

RESOLVED:

THAT the minutes of the Board of Directors meeting of April 28, 2011 be approved.

Carried

(b) Reconciliation and Consolidation of GO Transit and Metrolinx By-laws

Mary Martin reported to the Board on the Reconciliation and Consolidation of GO Transit and Metrolinx By-laws. The Board approved housekeeping amendments to the By-laws to reflect the merger of GO Transit and Metrolinx.

(c) Metrolinx Brand Guidelines and Publicity Campaign

Vasie Papadopoulos, Director, Strategic Communications, presented the Metrolinx Brand Guidelines and Publicity Campaign.

(d) Appointment of Officer

Rob Prichard presented the Appointment of Officer report.

11. Quarterly Reports

Quarterly Reports for each of: Air Rail Link, PRESTO, Human Resources, Policy, Planning and Innovation, Big Move 2.0 Update, Strategic Communications, Investment Strategy and Project Evaluation and Rapid Transit Implementation were received for information.

12. Contract and Transaction Approvals

The Board had a confidential discussion on contract and transaction approvals.

13. Project Initiatives

John Howe, Vice President, Investment Strategy and Project Evaluation, presented the Project Initiatives report.

14. Report of Board Standing Committees

(a) Executive Committee

Rob Prichard, Chair of the Executive Committee, reported to the Board.

(b) Audit, Finance & Risk Management Committee

Stephen Smith, Chair of the Audit, Finance and Risk Management Committee, reported to the Board.

(c) Governance Committee

As no Governance Committee Meeting was held since the April Board meeting, no further update was provided.

(d) Human Resources & Compensation Committee

Rose Patten, Chair of the Human Resources and Compensation Committee, reported to the Board.

(e) Customer Service Committee

Nick Mutton, Chair of the Customer Service Committee, reported to the Board.

15. Agenda Proposals for Next Meeting

There were no agenda proposals for the next meeting.

16. Other Business

There was no other business to discuss.

ADJOURNMENT

There being no further business before the Board of Directors, the meeting was adjourned at 1:10 p.m.

Carried

Robert Prichard, Chair

Mary E. Martin, Secretary

c/s