

## BOARD MINUTES

**DATE OF MEETING:** Tuesday, October 20, 2009

**PLACE OF MEETING:** Metrolinx  
Executive Boardroom  
6<sup>th</sup> Floor  
20 Bay Street  
Toronto, ON  
9:00 a.m.

**CHAIR:** Rob MacIsaac

**PRESIDENT & CEO:** Rob Prichard

**VICE-CHAIR:** Peter Smith

**MEMBERS PRESENT:** Elyse Allan  
Jennifer Babe (via teleconference)  
Paul Bedford  
Rahul Bhardwaj  
Tony Gagliano  
Joseph Halstead  
Richard Koroscil  
Nicholas Mutton  
Lee Parsons  
Rose Patten  
Stephen Smith  
Douglas E. Turnbull

**REGRETS:** None

**OTHERS PRESENT:** Gary McNeil, Executive Vice President, Metrolinx and Managing Director, GO Transit  
Mary Martin, Corporate Secretary and General Counsel, Meeting Secretary  
Metrolinx Staff

Vice-Chair Smith called the meeting to order at 9:05 am.

Vice-Chair Smith confirmed there was quorum and that the required notice of the meeting as stipulated under the By-Law of the Corporation had been sent.

No declarations of interest were declared.

Chair MacIsaac took over as chair of the meeting upon his arrival.

**Strategy I: Metrolinx's Goals and Draft Business Plan and Budget :**

**Part 1: Metrolinx's Goals and Priorities**

Rob Prichard, President and CEO and Gary McNeil, Executive Vice President, Metrolinx and Managing Director, GO Transit proposed Metrolinx's ten principle Goals and Priorities for Board consideration. The Board discussed the proposed goals and priorities and made several recommendations, including that the document include details regarding timing and deliverables for each item for this year and each of the next 3 years. The Board also emphasized the need to secure stable, predictable funding to realize on the Goals and referenced the importance of developing an Investment Strategy.

**Part 2: Draft Business Plan and Budget**

Gary McNeil and Frances Chung, Director, Financial Services and Treasurer presented the Draft Business Plan and Budget for the fiscal year ending March 31, 2011. The Board engaged in a discussion of the Business Plan and Budget, after which the following resolution was moved:

**RESOLVED:**

**THAT** the Board approve submission of the draft Budget to the Ministry of Transportation including comments provided by the Board at the Board's meeting of October 20, 2009 and subject to further amendments following ongoing discussions with the Ministry;

**THAT** the draft Business Plan be amended to take into account comments provided by the Board and that, prior to submission to the Minister of Transportation in accordance with Metrolinx's legislation, a revised Business Plan be submitted to the Board of Directors for consideration.

**Carried**

**Strategy II: Developing an Investment Strategy:**

John Howe, Vice President, Investment Strategy and Project Evaluation and Leslie Woo, Vice President, Policy and Planning presented the Investment Strategy. After discussion, including an assessment of the optimal timing for promoting various revenue tools, the following resolution was moved:

**RESOLVED:**

**THAT** staff develop a strategy for moving forward with the development of a Metrolinx Investment Strategy, taking account of the discussion of the Board at the October 20, 2009 meeting of the Board of Directors and including detail on the proposed workplan, critical path and milestones;

**AND THAT** staff present this strategy to the Board.

**Carried**

**Terms of Reference for Electrification Study:**

Gary McNeil and Leslie Woo presented the Terms of Reference for the Electrification Study. Dan Burns, the Chair of the Community Advisory Committee and Karen Pitre, Electrification Study Project Director, were available to answer questions. The following resolution was moved:

**RESOLVED:**

**THAT** the recommendations of the Community Advisory Committee (CAC), attached as Appendix A to the report to the Board from Gary McNeil, Managing Director, GO Transit and Leslie Woo, Vice President, Policy and Planning dated October 20, 2009, be part of the GO System Electrification Study Terms of Reference;

**AND THAT** a Request for Proposal be issued to retain a Consultant to undertake the GO System Electrification Study;

**AND THAT** the Board formally extend its appreciation to the CAC members for their important contribution to this work.

**Carried**

**Strategy III: GO Transit's Customer Service Strategy**

Mary Proc, Vice President, Customer Services presented GO Transit's Customer Service Strategy. The Board discussed the content of the Customer Service Strategy and made several recommendations, including that staff undertake further survey work to provide more detailed information about GO Transit riders' preferences. After discussion, the following amended resolution was moved:

*RESOLVED:*

**THAT** the Board endorse the Customer Service Strategy dated October 9, 2009.

**Carried**

**LRT Vehicle Procurement Strategy**

Rob Prichard and John Howe presented the LRT Vehicle Procurement Strategy. Julie Green and Ray (Raymond) N. Carini of LTK Engineering Services were available for questions. Following a Board discussion, the following resolution was moved:

*RESOLVED:*

**THAT** the President and CEO is authorized to adopt and execute the LRV procurement strategy detailed in a report from the Vice President, Investment Strategy and Project Evaluation dated October 8, 2009 and to enter negotiations for the Metrolinx-funded "Transit City" Light Rail Transit (LRT) projects: the Sheppard East, Finch, Eglinton Crosstown and the Scarborough Rapid Transit (SRT) lines;

**AND THAT** staff inform the Province of the Board's decision and request the Ministry of Transportation to seek final endorsement from the Province.

**Carried**

## Concluding Session

### Item 1: Approval of Minutes

The Minutes for the August 31, 2009 and July 13, 2009 meetings were presented by Mary Martin, General Counsel & Corporate Secretary

*RESOLVED:*

**THAT** the minutes of the Board meeting of August 31, 2009 be approved;

**AND THAT** the minutes of the Board meeting of July 13, 2009 be approved.

**Carried**

### Item 2: Appointment of Officers

Mary Martin presented the Appointment of Officers report.

*RESOLVED:*

**THAT** the following persons be appointed to the respective office set opposite their name to serve at the pleasure of the Board:

Gary McNeil -	Managing Director, GO Transit Executive Vice President, Metrolinx
John Howe -	Vice President, Investment Strategy and Project Evaluation
Judy Knight -	Vice President, Corporate Infrastructure
Mary Martin	General Counsel
Greg Percy -	Vice President, Operations
Mary Proc -	Vice President, Customer Services
Leslie Woo -	Vice President, Policy and Planning
Penny Wyger -	Vice President, Corporate Services

**AND THAT** Jack Collins be appointed to the office of Vice President, Project Implementation to serve at the pleasure of the Board, which appointment shall be subject to and effective upon the commencement of his employment with Metrolinx (which is expected to be on October 27, 2009).

After giving effect to the above resolutions, a resolution dated July 13, 2009 appointing the Corporate Secretary and Associate Corporate Secretary, and earlier ministerial appointments of the Chair, Vice-Chair and CEO, the following are the incumbent officers of Metrolinx:

<u>Name</u>	<u>Office</u>
Rob Maclsaac	Chair
Peter Smith	Vice-Chair
J. Robert S. Prichard	President and CEO
Gary McNeil	Managing Director, GO Transit Executive Vice President, Metrolinx
Frances Chung	Treasurer
Jack Collins	Vice President, Project Implementation (with effect as of October 27, 2009)
John Howe	Vice President, Investment Strategy and Project Evaluation
Judy Knight	Vice President, Corporate Infrastructure
Mary Martin	General Counsel and Corporate Secretary
Greg Percy	Vice President, Operations
Heather Platt	Associate Corporate Secretary
Mary Proc	Vice President, Customer Services
Leslie Woo	Vice President, Policy and Planning
Penny Wyger	Vice President, Corporate Services

**Carried**

**Item 3: Union Station**

Lee Parsons, Board member presented a report on Union Station.

**Item 4: Centennial Parking Garage**

Judy Knight, Vice President Corporate Infrastructure presented the proposal for the Centennial Parking Garage.

*RESOLVED:*

**THAT** the Board authorize the award of Contract No. RFP-2009-PI-001 for Design-Build services for the design and construction of a 390-space parking structure at the Centennial GO Station to Sims Moelich Associates Ltd. (SMA) of Oakville, who achieved the highest evaluated score of all compliant bids.

**Carried**

**Item 5: CEO Update**

Rob Prichard provided an update which included updates on the Georgetown South Service Expansion and 2009/2010 Budget.

*RESOLVED:*

**THAT** the Board receive for information a report from the Executive Lead Environment Policy and Planning, dated October 20, 2009, on the decision of the Minister of the Environment on the Transit Project Assessment Process for the Georgetown South Service Expansion and Union-Pearson Rail Link (GSSE/UPRL) project.

**Carried**

*RESOLVED:*

**THAT** the Board receive for information an interim report dated October 20, 2009 on budget pressures for fiscal year 2009/10 from the Director of Financial Services.

**Carried**

[Note: Staff other than the President and CEO, Executive Vice President, and Corporate Secretary were asked to leave the Board room for an in camera session].

**Item 6: Chairman's Update**

Rob Maclsaac provided an update to the Board.

[Note: Staff were asked to leave the Board room for an in camera session.]

**ADJOURNMENT:** 4:45 p.m.