

**MANAGEMENT REPORT TO THE  
GREATER TORONTO TRANSPORTATION AUTHORITY**

**Board Meeting Date:** October 26, 2007

**Item Class:**     Chair's Item  
                   Decision  
                   In Camera  
                   Information  
                   Resolution / By Law

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**RECOMMENDATION(S):**

**BE IT RESOLVED THAT:**

The minutes of the Board meeting of September 28, 2007 be approved.

**ISSUE:**

The minutes of each Board meeting should be reviewed and approved at a subsequent meeting to ensure that the minutes accurately reflect the decisions that were taken at that time

**Name:** Mary Martin  
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**GREATER TORONTO TRANSPORTATION AUTHORITY**

**BOARD MINUTES**

**REGULAR MEETING OF BOARD NO. 6**

**DATE OF MEETING:** Friday September 28, 2007

**PLACE OF MEETING:** Hamilton Convention Centre  
Webster Room, Salon B & C  
1 Summers Lane, Hamilton  
1:30 p.m.

**CHAIR:** Rob Maclsaac

**SECRETARY:** Mary Martin

**MEMBERS PRESENT:** Adam Giambrone  
Paul Bedford  
Gary Carr  
Fred Eisenberger  
Bill Fisch  
Norm Kelly  
Hazel McCallion  
David Miller  
Peter Smith

**REGRETS:** Roger Anderson

**STAFF PRESENT:** Michael Fenn, CEO  
GTTA Staff

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**CALL TO ORDER:**

Chair MacIsaac called the meeting to order at 2:20 p.m.

Chair MacIsaac thanked Mayor Fred Eisenberger and the City of Hamilton for hosting the Board meeting. Mayor Eisenberger responded with a few words of welcome and also thanked the members for support of the Hamilton Airport.

Chair MacIsaac introduced three (3) new staff members:

- Jim O'Mara, Director of the Environmental Assessment Program, seconded to the GTTA to take on the role of Executive Lead for Environment Policy and Planning.
- Antoine Belaiëff, Senior Planning and Policy Advisor
- Carrie Sterling, Administrative Assistant in the CEO's office.

Regrets were received from Roger Anderson who is attending AMO.

Chair MacIsaac confirmed there was quorum and that the required notice of the meeting as stipulated under the By-Law of the Corporation had been sent.

**DECLARATION OF INTEREST:**

The Chair requested declarations of potential conflicts of interest and none were declared.

**CONFIRMATION OF PREVIOUS MINUTES:**

- 07-B45      The minutes of the Board meeting of September 28, 2007 be approved.

**Carried****AGENDA REVIEW**

The Chair noted that two of the Standing Committees met prior to the Board meeting and the Audit Committee requests that the following items be added to the Agenda:

- Item related to the establishment of a procurement policy for GTTA
  - A report back on an amendment to By-Law No. 1 which deals with signing authority and approval of the Chair's expenses.
  - An amendment to By-Law No. 2 which deals with authorizing a bank overdraft increase
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- Approval of the Audit Committee Charter

It was agreed to add an item to Other Business portion of the agenda regarding a request to the Federal Government to commit funds to the provincial MoveOntario 2020 vision.

### **CHAIR'S REMARKS:**

The selection committee of the Advisory Committee met twice and reviewed more than 50 names from people who expressed an interest or suggested names of people they believe can make a contribution.

15 potential members were selected based on the following criteria;

1. Even representation from the three pillars;
  - Economy
  - Environment
  - Quality of Life
2. Even representation from across the GTHA Region
3. Community Leaders
4. Opinion Leaders with personal credibility
5. Not currently employed by any level of government
6. Legislation suggests representation from students, seniors, disability communities, labour and industry.

Chair MacIsaac will be contacting those people selected over the next week to explain the role and responsibilities of the Advisory Committee and asking them to participate.

The Chair noted Joe Perrotta will be providing an update on the Regional Transportation Plan. He also noted that due to the compressed timelines for development of the RTP, monthly Board meetings will not provide the Board with sufficient time to develop the plan. He indicated that a report will be brought to the Board in November to address this issue by possibly creating a Planning Committee, which would include any Board members who could participate. Alternatively, the number of board meetings could be increased until the RTP is complete.

### **BR-07-0012:           REPORT OF THE CEO:**

Michael Fenn provided a brief overview of the CEO's Report previously distributed electronically to the Board.

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**Resolved that:**

Report BR-07-0007 be received and filed.

**Carried****INFORMATION ITEMS**

Information Update:            Regional Transportation Plan

- Joe Perrotta provided a brief update on the status of the Request for Proposal process for the Regional Transportation Plan.

07-B51                            MTO's Transportation Plans and Initiatives Report

Patricia Boeckner, Director, Transportation Planning Branch, MTO presented an overview of the Ministry's transportation plans and initiatives for the Greater Toronto and Hamilton Area.

**Resolved that:**

The Board refer the Ministry of Transportation's transportation planning presentation "Transportation Planning in the GTA and Hamilton: A Provincial Perspective" to staff as a resource material in the development of the Regional Transportation Plan.

**Carried****DECISION ITEMS**

07-B40                            Confidentiality Policy for Municipal Staff

**Resolved that:**

1. Staff be authorized to amend and finalize the Use of Municipal Staff Policy in the form of the draft policy circulated with the Notice of Board meeting with the following clarifications and amendments:
    - a) Confidential information may be disclosed to elected officials as well as to regional and city employees;
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- b) Confidential information may be discussed between employees of different regions and cities within the GTHA;
- c) All recipients of either verbal or written confidential information must first receive GTTA's non disclosure memo describing the categories of confidential information, outlining the importance of confidentiality and describing the consequences of inappropriate disclosures to GTTA and its Board;
- d) The categories of confidential information which the Chair can designate as excluded to be reduced to include only the following categories of confidential information:
  - Where necessary to respect the rules of Cabinet confidentiality and Ontario Budget secrecy;
  - To deal with matters related to intergovernmental negotiations involving two or more orders of government, as described in section 15 of the Freedom of Information and Protection of Privacy Act;
  - Where human resource issues or personal matters about an identifiable individual are being considered;
  - Where labour relations or employee negotiations, including negotiations affecting the GTTA, GO Transit, railways, the Ontario Government or any municipality or local board, including municipal transit authorities and municipal parking authorities are being considered;
  - Where litigation or potential litigation, including matters before administrative tribunals, affecting the GTTA, GO Transit, railways, the Ontario Government or any municipality or local board, including municipal transit authorities and municipal parking authorities is being considered;
  - Where legal advice that is subject to solicitor-client privilege is being received.
- e) The Board's right to challenge a Chair designation is codified;
- f) Confirming the Open Board Meeting policy of permitting non-Board members to attend In Camera session meetings by invitation only following Board approval on a meeting by meeting basis;
- g) To review the policy from time to time to assess whether it requires further amendment or clarification in the context of the corporation's and the board's implementation experience. The first of such reviews shall occur within one year.

**Carried**

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Report AC 07-0001Travel, Meals and Hospitality Policy Staff Report**Resolved that:**

The GTTA continue to observe the OPS Policy for Travel, Meals and Hospitality and; Staff be directed to seek exception to the OPS Travel, Meals and Hospitality Policy during MOU negotiations as outlined in Report AC 07-0001

**Carried**Report AC 07-0002Procurement Policy Staff Report**Resolved that:**

The Board accepts the Audit Committee's recommendation to pass the following resolution:

The Management of the Corporation is authorized to negotiate and finalize a procurement policy based on the terms and conditions set out in the draft policy appended as Schedule A together with any amendments to the policy which management feels are necessary or desirable to expeditiously finalize an effective procurement policy which satisfies the Corporation's operational needs and priorities in a manner acceptable to the Province. In no event shall any such amendments alter the financial approval thresholds attached as Schedule 1 to the Policy in a manner which increases the threshold of procurements which must be referred to the Board of Directors.

**Carried**Report AC-07-0003Financial Control Policy Staff Report**Resolved that:**

The Board accepts the Audit Committee recommendation to approve the Financial Control Policy CA-07-005 attached at Schedule B.

**Carried**

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Report AC -07-0004By-Law No. 1 Amendments Staff Report

The Audit Committee tabled a report in which it confirmed the approval of amendments to By-law No. 1 as previously approved by the Board of Directors in the form annexed as Schedule C.

**Carried**Report AC-07-0005By-Law No. 2 Amendments Staff Report**Resolved that:**

The Audit Committee's recommendation to the Board of Directors that the Board approve an amendment to By-law No. 2 in the form attached as Schedule D is hereby accepted.

Report AC-07-006Approval of the Audit Committee Charter**Resolved that:**

The Board accept the Audit Committee's recommendation to approve the audit committee charter in the form attached as Schedule "E".

**Carried****ROUND TABLE**

There were no issues discussed at the round table session.

**OTHER BUSINESS****Resolution on Federal Commitment to share of MoveOntario 2020**

The following resolution was proposed:

- Whereas the MoveOntario 2020 proposal by the Province of Ontario plans for \$17.5B in funding over 12 years
  - Whereas the Federal Government share of the \$17.5B plan is \$6B
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- Whereas the Federal Government has announced a \$13.8B surplus
- Whereas the Federation of Canadian Municipalities Big City Mayors Caucus and others have called for a National Transit Strategy and the Federal Minister of Transportation has indicated the Federal Government is developing such a Strategy

**Resolved that:**

The Federal Government be requested to immediately commit to its requested share of the MoveOntario 2020 transit plan, and

The copies of this Resolution be forwarded to the Prime Minister, Federal Ministers of Finance and Transport and GTTA counterparts in Vancouver (TransLink) and Montreal (AMT)

**Carried**

Motion to adjourn at 3:35 p.m.

**Carried**

Certified to be a true copy of minutes of a meeting of the Corporation's Board of Directors held on September 28, 2007

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**Chair**

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**Secretary**

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