

**MANAGEMENT REPORT TO THE
GREATER TORONTO TRANSPORTATION AUTHORITY**

Board Meeting Date: August 24, 2007
Item Class: Chair's Item
 Decision
 In Camera
 Information
 Resolution / By Law

RECOMMENDATION(S):

BE IT RESOLVED THAT:

The minutes of the Board meeting of July 27, 2007 be approved.

ISSUE:

The minutes of each Board meeting should be reviewed and approved at a subsequent meeting to ensure that the minutes accurately reflect the decisions that were taken at that time

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GREATER TORONTO TRANSPORTATION AUTHORITY

BOARD MINUTES

REGULAR MEETING OF BOARD NO. 4

DATE OF MEETING: Friday July 27, 2007

PLACE OF MEETING: Toronto Metro Hall
Committee Room # 308
12:30 pm

CHAIR: Rob Maclsaac

SECRETARY: Mary Martin

MEMBERS PRESENT: Brian Ashton
Paul Bedford
Gary Carr
Fred Eisenberger
Bill Fisch
Adam Giambrone
Peter Smith

REGRETS: Roger Anderson
Hazel McCallion
David Miller

STAFF PRESENT: Michael Fenn, CEO
GTTA Staff

CALL TO ORDER:

Chair MacIsaac called the meeting to order.

Regrets were received from Hazel McCallion, David Miller and Roger Anderson. Chair MacIsaac confirmed there was quorum and that the required notice of the meeting as stipulated under the By-Law of the Corporation had been sent.

The Chair welcomed municipal staff from across the GTA and Hamilton who were in attendance to present to the Board their local and inter-regional transportation issues. The chair also introduced Mary Martin, Corporate Counsel for GTTA.

The Board gathered in the morning to continue a workshop on corporate strategic planning. The final Corporate Strategic Plan will be brought forward to an open meeting in the near future for approval.

DECLARATION OF INTEREST:

The Chair requested declarations of potential conflicts of interest and none were declared.

CONFIRMATION OF PREVIOUS MINUTES:

Moved by: P. Smith; Seconded by: F. Eisenberger

- 07-B24 The minutes of the Board meeting of May 25, 2007 be approved.

Carried

CHAIR'S REMARKS:

There were no additions to the Agenda.

Due to a full agenda, the Chair moved directly to the transportation presentations, reminding each presenter of the 20 minute time limit.

Transportation Planning Presentations

Joe Perrotta provided a brief overview highlighting the issues that each presentation was asked to focus on:

- Description of existing and projected travel trends within the region based on forecasted population and employment growth from the provincial Growth Plan.
- Identifying the 5 major challenges emerging from the regional travel trends
- Identifying and describing the top 5 regional assets
- The major initiatives and plans that are in place or being developed to address future challenges
- The top 5 major barriers to improving the overall movement of people and goods in the region
- The 5 best opportunities to address transportation deficiencies in the Greater Toronto and Hamilton area
- Address the relationship between MoveOntario2020's and municipal plans by focusing on the overall impact.

Presentations were delivered from:

- City of Hamilton
- Halton Region
- Peel Region
- City of Toronto
- York Region
- Durham Region
- GO Transit

07-B49 Regional Transportation Planning Presentations

Moved by: B. Fisch; Seconded by: P. Smith

Resolved that the Board refer the municipal and GO Transit transportation planning presentations, to staff as resource material in the development of the Regional Transportation Plan.

Carried

BR-07-0007: REPORT OF THE CEO;

Michael Fenn provided a brief overview of the CEO's Report, previously distributed electronically to the Board.

Moved by: P. Smith; Seconded by: F. Eisenberger

Resolved that Report BR-07-0007 be received and filed.

Carried

DECISION ITEMS

07-B25: Meeting location

Moved by: A. Giambrone; Seconded: by B. Fisch

Resolved that;

1. (New) Staff be directed to explore the prospect of amending By-Law No. 1 to provide more flexibility on meeting venues and to avoid the need for a Board resolution when meetings are held outside of the GTTA office.
2. The Board approve, pursuant to section 7.3 of the By-Law No. 1, the Board's meeting of July 27, 2007 be held in the municipality of the City of Toronto at Metro Hall, Committee Room # 308, 55 John Street, Toronto, Ontario M5V 3C6.

Carried

07-B26: Conflict of Interest Policy

Moved by: P. Smith; Seconded by: F. Eisenberger

Resolved that:

1. The draft corporate policy respecting Conflict of Interest in the form attached is hereby approved and adopted as a Policy governing that aspect of the business and affairs of the Corporation to which it pertains.
2. All officers and employees of the Corporation are hereby authorized and directed to take all steps necessary or advisable to implement and otherwise give effect to the above specified Policy in carrying out the day-to-day administration of the Corporation.
3. The Chief Executive Officer of the Corporation is hereby directed to report back to the Board of Directors of the Corporation on at least a semi-annual basis concerning the implementation and enforcement of the above Policy.

Carried

07-B27 Petty Cash Policy

Moved by: F. Eisenberger; Seconded by: P. Bedford

Resolved that the Board approve the attached Corporate Administration Policy 07-003 pertaining to the handling of Petty Cash.

Carried

07-B28: Travel, Meals and Hospitality Policy

Moved by: F. Eisenberger; Seconded by P. Smith

Resolved that;

1. The Board adopt as an interim Policy pending review by the Audit Committee the attached Corporate Administration Policy 07-002 pertaining to Travel, Meals and Hospitality, which applies to employees and Board Members of the GTTA.
2. Policy 07-002 be reviewed by the Audit Committee and report back to the Board with any changes for final approval.

Carried

07-B29: Business Plan and Budget Approval

Moved by: A. Giambrone; Seconded by: G. Carr

Resolved:

1. (New) That as part of the September budget presentation, the CEO be directed to table a financial control policy or By-Law for the consideration of the Board.
2. That the Board receive the proposed 2007-08 Budget for information, based on the budget and funding allocated by Ontario Government, in the form attached as Schedule "A";

The CEO return with a revised budget for the Board's consideration that implements the Board approved organizational design and staffing strategy, which respects the parameters of the total allocation for 2007-08 set by the province; and

The revised budget indicate the annualized effects of all revisions or amendments.

Carried07-B30: Regional Transportation Plan – Work Plan

Moved by: F. Eisenberger; Seconded by: P. Smith

1. That the Board approve the work plan contained in this report for the development of the Regional Transportation Plan (RTP), and direct staff to carry out the work plan with progress reports to be brought forward to subsequent Board meetings.
2. The Board approve the formation of Technical Advisory Committees, made up of municipal and provincial staff to work with GTTA staff to develop the RTP.
3. The text appended hereto as By-Law No. 3, being a by-law relating to the establishment, composition and role of an RTP Advisory Committee to the Corporation's Board of Directors, is hereby approved and adopted as a by-law of the Corporation with the following modification.

Section 3.2 of By-law No. 3 is replaced by the following provision which adds a new subsection 3.2 (c):

Section 3.2 Composition of Advisory Committee

The Board or the Subcommittee shall identify and, to the extent available retain Advisory Committee Members who;

- (a) use or otherwise affected by transportation in the Regional Transportation Area who may include students, senior, persons with disabilities and representatives of labour organizations and industry; and;*
- (b) who collectively provide a comprehensive perspective on the challenges and proposed actions that will shape the Regional Transportation Area future transportation system;*
- (c) who collectively represent a broad and balanced representation from the Regional Transportation Area.(Amendment)*

4. A selection committee comprised of the Chair, Paul Bedford, Gary Carr and Bill Fish is hereby struck with the mandate of identifying and retaining appropriate membership candidates to the RTP Advisory Committee, provided that such candidates shall meet any collective or individual qualifications or requirements specified in By-Law 3.

Carried

07-B31: Criteria for Earlier Initiatives

Moved by: P. Smith; Seconded by: F. Eisenberger

Resolved that:

1. The Board approve the preliminary evaluation criteria framework contained in this report for initial "quick win" projects and initiatives.
2. The Board direct staff to apply the framework to potential projects and initiatives for early implementation action, and to report back to the August meeting of the Board with a recommended initial quick win project list.

Carried

07-B32: Appointment of Corporate Secretary

Moved by: B. Ashton; Seconded by: P. Bedford

Resolved that the Board approve the appointment of Mary Martin to the office of Secretary of the Corporation to carry in this office the duties stipulated for the secretary in the By-Laws to the Corporation together with such other duties as the Board of Directors or the Chair may specify from time to time.

Carried

INFORMATION

STAFF REPORTS

BR-07-0008: **Director and Officers Indemnity**

Moved by: B. Ashton; Seconded by: B. Fisch

Resolved that the Corporation is authorized to execute and deliver to each of its officers and directors, including any directors or officers appointed after the date hereof, an Indemnity substantially in the form annexed to this resolution. Any one of the signing officers of the Corporation is hereby authorized and directed to execute the indemnity on behalf of the Corporation and deliver it to each director and officer together with such amendment as they in their absolute discretion may consider to be necessary or advisable.

Carried

ROUND TABLE

There were no issues discussed at the round table session.

07- B41: **IN-CAMERA ITEMS**

Resolution to go In-Camera

Moved by: P. Smith; Seconded by: B. Ashton

Resolved that, as per the Governance Policy 07-001 – Open Board Meetings, the meeting proceed on an in-camera basis to deal with human resource issues; contractual matters and specific service and product procurements.

Carried

Board Members In-Camera

Motion to adjourn at 6:00 pm

Moved by: F. Eisenberger; Seconded by: B. Fisch

Carried
