

Personal Track Safety (PTS) Frequently Asked Questions

Requirements for PTS Training

Below are a series of questions and answers to help clarify information about who is required to attend the PTS program. If you do not see your question below, please contact CPGSafetyTraining@metrolinx.com.

Who needs to take the PTS course?

PTS is required by all workers working in the Right-of-Way (ROW).

Right of Way refers to Metrolinx-owned and operated on subdivisions of railway, infrastructure, rail/maintenance/layover yards, and all property between property fences, or if no fence, everywhere within 15m from the outermost rail.

Who doesn't require the PTS Course to access site?

The following can access the corridor without a valid PTS ID Card:

- Delivery Drivers who will not perform work on site, and
- Individuals attending site under a Metrolinx issued Site Visitors Permit.

Who from Metrolinx will tell me if I need this course?

The information will be managed through your respective Metrolinx contact and Project Delivery Team. Typically, this will be done through the tender process.

Which Metrolinx approved contractors can test-out from taking the PTS course?

Companies on Metrolinx' pre-approved qualified rail protection list have the option for their employees in possession of a Metrolinx approved CROR designation to test out of the PTS course. The following companies can test out:

- RailTerm Maintenance Services (10262595 Canada Inc.).
- A&B Rail Services Ltd.
- Cando Rail Services Ltd.

- OWS Railroad Construction & Maintenance Ltd.
- PNR RailWorks Inc.
- TTR (Toronto Terminals Railway Co. Ltd.).

For information on this process visit the PTS Website at <http://www.metrolinx.com/en/projectsandprograms/constructionanddevelopment/personal-track-safety-program.aspx>.

What happens if a contractor employee is working in the rail corridor without a PTS ID Card?

As part of the new PTS process, all workers will be asked to present their PTS ID Card to either their Construction Foreman and/or Rail Protecting Foreman when they arrive to site. If you cannot present the PTS ID Card, you will not be granted access to site. If you are in the rail corridor without a PTS ID Card, you will be removed from site.

I have the required current training; will I have to complete this course?

Yes, while the current training will be accepted until October 31, 2020, all workers must complete the PTS course prior to this date.

What are the requirements for Delivery Drivers to access the railway corridor since they do not require the PTS Course training?

Delivery of materials/tools/equipment must be pre-planned in advance. The following are required for deliveries:

- Constructor to be given 24 hrs of notice.
- Resources are arranged for the delivery – escorted by a Contractor-supplied competent signal person, Metrolinx authorized person, or Track Protecting Foreman (ROW).
- Planned with Track Protecting Foreman.
- Attend a Job Briefing.
- Must be equipped with stationary or temporary beacons (according to Metrolinx beacon policy).
- Have appropriate signalling, traffic control, and take precautions with electrical conductors.
- Never exit the vehicle in ROW, unless authorized.
- When exiting vehicle, must be wearing required PPE (according to Metrolinx PPE policy).

What are the requirements to obtain a Metrolinx issued Site Visitors Permit?

Metrolinx issued Site Visitor Permits can be issued for "visitors" that meet the following criteria:

- Do not have a contract for their work,
- Are not regularly employed in the project zone,
- Are performing only visual inspections/work, and
- Do not have a direct role in the execution of work.

Issuance rules include:

- Issued once (1) per visitor per Work Zone.
- Must be accompanied at all times by named "Authorized Person" who holds valid PTS credentials.
- Must wear mandatory PPE.
- Must take place in Job Briefings.
- A copy of the Site Visitors Permit must be on-person at all times.