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## BOARD OF DIRECTORS

<b><u>DATE OF MEETING:</u></b>	Wednesday, February 10, 2016
<b><u>TIME OF MEETING:</u></b>	8:00 a.m.
<b><u>PLACE OF MEETING:</u></b>	Union Station West Wing 97 Front Street West Toronto, Ontario M5J 1E6  Peter R. Smith Boardroom, 4 <sup>th</sup> Floor
<b><u>CHAIR:</u></b>	J. Robert S. Prichard
<b><u>PRESIDENT &amp; CEO:</u></b>	Bruce McCuaig
<b><u>MEETING SECRETARY:</u></b>	Mary Martin, Executive Vice President, General Counsel and Corporate Secretary
<b><u>MEMBERS PRESENT:</u></b>	Upkar Arora Rahul Bhardwaj Bryan Davies Iain Dobson Janet Ecker Anne Golden Marianne McKenna Rose Patten Bonnie Patterson Howard Shearer Carl Zehr
<b><u>REGRETS:</u></b>	Bill Fisch
<b><u>OTHERS PRESENT:</u></b>	Greg Percy, President, GO Transit Kathy Haley, President, Union Pearson Express Robert Hollis, Executive Vice President - PRESTO Robert Siddall, Chief Financial Officer Helen Ferreira-Walker, Chief Human Resources Officer John Jensen, Chief Capital Officer Leslie Woo, Chief Planning Officer Steve Naylor, Director, Business Planning James Purkis, Executive Vice President, Regional Express Rail Judy Pfeifer, Vice President, Strategic Communications Lisa Thomas, Vice President, Program Management Alba Taylor, Senior Legal Counsel & Associate Corporate Secretary

**CLOSED SESSION**

**1. CEO/Board In Camera Session**

The Board met in the absence of staff other than the President and Chief Executive Officer.

**2. Call to Order and Remarks by Chair**

Chair Prichard called the meeting to order at 9:46 a.m.

Chair Prichard confirmed there was quorum and that the required notice of the meeting as stipulated under the By-Law of the Corporation had been sent.

**3. Approval of Minutes**

**RESOLVED:**

**THAT** the minutes of the Board of Directors meetings of December 3, 2015 and January 14, 2016 be approved.

**Carried**

**4. Contract and Transaction Approvals**

The Board had a confidential discussion on contract and transaction approval items.

**PUBLIC SESSION**

**5. Call to Order and Remarks by Chair**

Chair Robert Prichard called the public meeting to order at 9:55 a.m.

Chair Prichard confirmed that quorum was present.

Chair Prichard acknowledged receipt of the following correspondence, which has been distributed to the Board:

- (a) Email correspondence from Peter Miasek, President, Transport Action Ontario, dated February 8, 2016 regarding a RER/SmartTrack connection to Scarborough Centre called Scarborough Express Rail;
- (b) Correspondence from Laura Zeglen, Chair of Options for Davenport, dated February 9, 2016, regarding the commencement of the Transit Project Assessment Process (TPAP) for Davenport Diamond;
- (c) Email correspondence from Mr. Hans Modlich dated February 9, 2016, regarding the Town of Milton's proposal to reroute freight traffic on the CP rail corridor through the construction of a new corridor called "The Missing Link."

Chair Prichard acknowledged the recent Provincial re-appointments of Rose Patten and Rahul Bhardwaj as Metrolinx Board Members, each for an additional three year term.

Chair Prichard acknowledged former York South-Weston Member of Parliament Michael Sullivan's attendance in the public gallery.

## **6. CEO's Report**

Bruce McCuaig, President and CEO, provided an update on Metrolinx projects including: PRESTO deployment on TTC legacy streetcars and new TTC fare gates; new parking facilities at Weston GO Station; and construction work underway at the East Rail Maintenance Facility.

Staff continue to examine a variety of measures to improve UP Express ridership. Specific recommendations will return to the Board for approval. Any change to the fares will be considered in a public Board meeting called for that purpose.

Mr. McCuaig congratulated Fawad Ebraemi on achieving the United Way Spirit Award for leadership for his role in Metrolinx's United Way Campaign. Finally, Mr. McCuaig noted Metrolinx's recent recognition as one of Canada's Top Employers for Young People.

## **7. Regional Express Rail Update**

### **7.1 Regional Express Rail and Smart Track Integration**

Chair Prichard welcomed the Minister of Transportation, the Honourable Steven Del Duca, His Worship Mayor John Tory, Deputy Minister of Transportation (acting) John Lieou, and Jennifer Keesmaat, Chief Planner, City of Toronto.

Leslie Woo provided an update on the results of the Regional Express Rail ("RER")/Smart Track integration options business case analysis. Staff are recommending that four preferred options proceed for further consideration. This work will proceed in tandem with ongoing RER stations locations work, Eglinton corridor service analysis, and Scarborough transit planning. Ms. Woo thanked staff from the Ministry of Transportation and City of Toronto for their collaboration and important contributions.

Ms. Keesmaat provided a summary of related work proceeding to City council in March and June. This will include staff recommendations on SmartTrack service concepts and fare integration. Public consultations on these matters are expected to begin over the next several weeks.

Minister Del Duca and Mayor Tory noted the significance of the Province and the City's partnership on these projects, and the positive impacts they will have on citizens in the region.

The Board asked about factors that might impact the business case results, when the anticipated project costs will be known, whether Metrolinx and City staff were generally aligned on the recommendations, and whether the proposed project timelines or other City work would impact Metrolinx's projects. Staff confirmed that the business case analysis builds on the foundational work completed for RER and that the approval timeline is aligned with RER project timelines. Staff also described how other City work such as the Bloor Danforth extension and Scarborough LRT relate to Metrolinx's work.

## 7.2 Station Analysis

Leslie Woo provided an update on the GO network station analysis, and described the various station access considerations that are informing this work. At the request of the regional municipalities, market and development potential have been added as station assessment criteria.

The Board asked how development potential is assessed in light of municipal zoning constraints, and how broader economic development considerations are taken into account. The Board discussed Metrolinx's ability to influence local planning to achieve station access and development goals. The Board asked staff to ensure that accessibility is kept top of mind as this work proceeds.

### **RESOLVED:**

**THAT** the Metrolinx Board of Directors receive the February 10, 2016 report from the Chief Planning Officer and direct staff to continue technical analysis and public consultation for GO RER Existing and New Stations in consultation with local municipalities and key stakeholders.

### **Carried**

## 7.3 Electrification

John Jensen and James Purkis, Executive Vice President, Regional Express Rail provided an overview of RER electrification requirements, and the impact of electrification on service delivery, efficiency, reliability, and other benefits. The current project schedule anticipates that construction will begin in 2018.

The Board asked about vehicle fleet considerations, work phasing and market capacity, what components bear the largest project costs, emergency preparedness issues, and other project risks. Staff noted that the cost of the required power network will be substantial. A key project risk relates to the need to have labour on site working on the project while existing railway services continue. Finally, the system will be built with redundancies to minimize service impacts.

The Board discussed expected community concerns. Public consultations will take place shortly to identify any concerns. The project will also focus attention on design excellence to ensure visual elements are appealing, and will review international examples as part of this exercise.

## 7.4 Grade Separation

John Jensen and James Purkis reviewed why grade separations are necessary to support RER, how they are initiated, and general municipal and utility cost sharing arrangements. Work is currently underway to identify necessary grade separations and to begin discussions with impacted municipalities.

## 8. GTHA Fare Structure Update

Leslie Woo and Eve Wyatt, Senior Manager, Applied Research & Corporate Monitoring, provided an update on the GTHA Fare Structure analysis. A technical advisory committee with members from each transit system has been established to provide input into the analysis. Additional individual

meetings, including meetings with TTC fare systems and collection staff, complemented committee input. In addition to identifying preferred structures for analysis, staff have also developed a special purpose model to help understand impacts. The fare concepts take into account various factors such as service type/technology (ie. bus, train, LRT) and distance travelled.

The Board asked about the flexibility of the testing model, and impact on revenues. The Board stressed the importance of understanding the financial implications and assumptions of the fare concepts in order to evaluate the different approaches. The Board also emphasized that it will be important for the customer to easily understand the preferred concept. Finally the Board asked staff to ensure that social equity considerations are reflected in the analysis.

Staff will return to the Board in June with a recommended concept for more detailed work including implications of implementation.

**9. PRESTO Progress Update**

Robert Hollis, Executive Vice President, PRESTO, presented an update on TTC deployment, system upgrades, expansion to paratransit vehicles, increased customer usage, and specific student initiatives at York University.

**10. Customer Experience Committee Chair Report**

Marianne McKenna presented a report on recent Customer Experience Committee activities including GO Transit, PRESTO, and UP Express customer programs and initiatives, and community engagement and design work for the Davenport Diamond project.

**11. Quarterly Reports**

Quarterly Reports for Union Pearson Express, PRESTO, GO Transit, Planning and Policy, Strategic Communications, and Capital Projects were taken as read. The Board briefly discussed the recent train accident in Germany and how the enhanced train control which is planned as part of RER can mitigate the occurrence of these types of accidents.

**12. Appointment of Officer**

**RESOLVED:**

**THAT** effective January 8, 2016 the Board affirms John Jensen's appointment as an officer of Metrolinx in the role of Metrolinx's Chief Capital Officer.

**Carried**

Chair Prichard congratulated John Jensen on his appointment as Metrolinx's Chief Capital Officer.

**CLOSED SESSION**

**13. Report of Board Standing Committees**

**13.1 Executive Committee**

Robert Prichard, Executive Committee Chair, reported to the Board.

**13.2 Audit, Finance and Risk Management Committee**

Bryan Davies, Audit, Finance and Risk Management Committee Chair, reported to the Board.

**13.3 Governance Committee**

Rahul Bhardwaj, Governance Committee Chair, reported to the Board.

**13.4 Human Resources & Compensation Committee**

Rose Patten, Human Resources and Compensation Committee Chair, reported to the Board.

**13.5 Customer Experience Committee**

Marianne McKenna, Customer Experience Committee Chair, reported to the Board.

**14. Agenda Proposals for Next Meeting**

There were no other agenda proposals for the next meeting.

**15. Other Business**

There was no other business to discuss.

**EXECUTIVE SESSIONS:**

**16. Executive Session**

The Board held an executive session in the absence of staff other than the CEO.

**17. Executive Session**

The Board held an executive session in the absence of staff.

**ADJOURNMENT**

There being no further business before the Board of Directors, the meeting was adjourned at 2:00 p.m.

**Carried**

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J. Robert S. Prichard, Chair

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Mary Martin, Secretary

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