



is seeking a

PROJECT/COMMUNITY DEVELOPMENT OFFICER

Salary Range: \$77,000.00 - \$87,000.00 annually

Permanent Position

Metrolinx (legally known as the Greater Toronto Transportation Authority) is responsible for leading the planning, development, implementation and financing of an integrated multi-modal transportation network for the Greater Toronto and Hamilton Areas (GTHA). Taking a regional approach, Metrolinx will bring together the province, municipalities and transit authorities to produce long-term, economically and environmentally sustainable transportation solutions.

Within that context, bring your demonstrated project management and people skills to lead and coordinate a range of project activities related to community development and stakeholder engagement that promote/support Metrolinx's goals and objectives. In this capacity, you will: plan, coordinate and lead project activities/initiatives; identify key players/stakeholders; develop stakeholder/community based consultation strategies; manage stakeholder consultation processes; and prepare project reports/summaries. You will also be expected to manage contentious issues, prepare a range of related briefing materials and participate in the development of community development, stakeholder engagement and communication planning strategies, protocols and objectives.

Location: 20 Bay Street, Toronto, ON M5J 2N8

Qualifications:

As the successful candidate, you will bring a wide range of knowledge and experience in community development and stakeholder management/engagement techniques as well as communications/marketing and issues management practices. You will also possess strong research and project management skills coupled with excellent stakeholder engagement/people management skills to interact and manage projects/relationships with a range of professionals and community, government and industry stakeholders. Excellent writing, communication and presentation skills along with strong planning, analytical and conceptual skills are also required. You must also have the ability to work independently or in a team in a high pressure, fast-paced and publicly visible environment.

Please visit www.metrolinx.com for more information.

Please submit your resume and cover letter quoting **File Number GTTA-08-04** no later than August 1, 2008 to:

Manager, Corporate Affairs
Metrolinx
20 Bay Street, Suite 901
Toronto, ON M5J 2M8
Facsimile: 416-874-5901

OR

Email: metrolinxresumes@metrolinx.com

Only those selected for an Interview will be contacted.

AN EQUAL EMPLOYMENT OPPORTUNITY
www.metrolinx.com

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